



# MINUTES - DRAFT

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Hall of Justice

**Tuesday, March 27, 2018**

**9:00 AM**

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The meeting began at 9:03 a.m.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

**Present: 5 - Supervisor Carole Groom, Supervisor Don Horsley, Supervisor Warren Slocum, Supervisor David J. Canepa, and President Dave Pine.**

**Staff Present: Mr. John L. Maltbie, County Manager/Clerk of the Board; Mr. John C. Beiers, County Counsel; and Ms. Sherry Golestan, Deputy Clerk of the Board.**

## PUBLIC COMMENT

### **Speakers Recognized by the President:**

Mr. Martin Fox, Belmont  
Mr. Bill Cook, Pescadero  
Ms. Therese M. Dyer, Pacifica  
Ms. Mary Martinez, Community School Coordinator, North Fair Oaks Community School  
Ms. Marcela Anuj, North Fair Oaks Community School Parent  
Ms. Angeles Cendejas, North Fair Oaks Community School Parent  
Ms. Ana Lopez, North Fair Oaks Community School Parent  
Ms. Jessica MacDonalds, North Fair Oaks Community School Parent  
Ms. Cecilia Argumedo, North Fair Oaks Community School Parent  
Ms. Maria Luisa Martinez, North Fair Oaks Community School Parent  
Ms. Nancy Alvarez, Advocate for Students of North Fair Oaks Community School  
Ms. Gloria Rangel, North Fair Oaks Community School Parent and Volunteer  
Mr. Juan Torres, North Fair Oaks Community Parent  
Ms. Carmela Jimenez, North Fair Oaks Community School Parent  
Ms. Marta Marcos, North Fair Oaks Community Parent  
Ms. America Elias, North Fair Oaks Community Parent  
Ms. Alma Rubla, North Fair Oaks Community School Parent  
Mr. Luis Gochez, North Fair Oaks Community School Parent

Ms. Maria Guadalupe Jega, North Fair Oaks Community School  
Supervisor Slocum briefly recessed into the audience at 9:38 a.m. and  
returned at 9:41 a.m.

Ms. Adriana Diaz, North Fair Oaks Community School Parent

Ms. Maria Aguilao, North Fair Oaks Community Parent

Ms. Aurora Gailando, North Fair Oaks Community School Community  
Worker

Mr. Jorge Prado, Ravenswood School District/Fair Oaks

Ms. Marielena Gaona, School Board Member, Fair Oaks School and  
Ravenswood

Supervisor Dave Pine, Board of Supervisors

Supervisor Warren Slocum, Board of Supervisors

Supervisor Carole Groom, Board of Supervisors

Supervisor Don Horsley, Board of Supervisors

## **ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

Item No. 20 was pulled from the consent agenda to regular for discussion.

**Motion: Pine / Second: Groom**

**Yes: 5 - Pine, Groom, Slocum, Canepa, and Horsley**

**No: 0**

## **PRESENTATIONS AND AWARDS**

1. Presentation of a proclamation designating March 2018 as Red Cross Month.

**Sponsors:** Supervisor Dave Pine

**Speakers Recognized by the President:**

Supervisor Groom left Chambers at 9:58 a.m.

Speakers Recognized by the President:

Supervisor Dave Pine, Board of Supervisors

Supervisor Groom returned to Chambers at 9:59 a.m.

Ms. Ginny Stewart, American Red Cross

Supervisor Canepa left Chambers at 9:59 a.m.

**Motion: Pine / Second: Canepa**

**Absent: Groom**

**Yes: 4 - Pine, Slocum, Canepa, and Horsley**

**No: 0**

Enactment No: Proc/Hon. Resolution-4040

2. Presentation of awards to juried winners of the 2018 "Women's View" art exhibit on display in the San Mateo County's Caldwell Gallery for the month of March and April 2018:

## A) Winners:

1. Cathy Cakebread; and
2. Nathalie Strand; and
3. Kristine Idaruis.

## B) Honorable Mentions:

1. LaVey Norquist; and
2. Mona L. Safai; and
3. Rebecca Ellis.

**Sponsors:** Supervisor Carole Groom

**Speakers Recognized by the President:**

Supervisor Carole Groom, Board of Supervisors

Supervisor Canepa returned to Chambers at 10:00 a.m.

**Motion: Groom / Second: Horsley**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

3. Presentation of commendations to the Budget, Policy and Performance Team for receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY 2017-19 budget.

**Sponsors:** COUNTY MANAGER

**Speakers Recognized by the President:**

Mr. John L. Maltbie, County Manager

Supervisor Dave Pine, Board of Supervisors

4. Presentation of a resolution honoring and commending Assistant Chief Probation Officer Lawrence Silver upon his retirement after 30 years of distinguished service to San Mateo County.

**Sponsors:** PROBATION

**Speakers Recognized by the President:**

Chief John Keene, Probation

**Item Nos. 4, 5, and 6 were approved under one motion with Item No. 4.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

Enactment No: Proc/Hon. Resolution-4041

5. Presentation of a resolution honoring and commending Deputy Chief Probation Officer Regina Wilson-Henry upon her retirement after 32 years of distinguished service to San Mateo County.

**Sponsors:** PROBATION

**Item Nos. 4, 5, and 6 were approved under one motion during Item No. 4.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Proc/Hon. Resolution-4042

6. Presentation of a resolution honoring and commending Deputy Chief Probation Officer Jeffrey Morino upon his retirement after 23 years of distinguished service to San Mateo County.

**Sponsors:** PROBATION

**Item Nos. 4, 5, and 6 were approved under one motion during Item No. 4.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Proc/Hon. Resolution-4043

7. Presentation by the San Mateo County Coalition for Safe Schools and Communities.

**Sponsors:** Supervisor Don Horsley and Supervisor David J. Canepa

**Speakers Recognized by the President:**

Supervisor Don Horsley, Board of Supervisors

Supervisor Groom left Chambers at 10:13 a.m. and returned at 10:16 a.m.

Supervisor David J. Canepa, Board of Supervisors

Ms. Nancy Magee, Associate Superintendent and Chair of Steering Committee, Coalition for Safe Schools and Communities

Supervisor Dave Pine, Board of Supervisors

Mr. John C. Beiers, County Counsel

Supervisor Warren Slocum, Board of Supervisors

8. Presentation by the San Mateo County Juvenile Justice and Delinquency Prevention Commission.

**Sponsors:** Supervisor David J. Canepa

**Speakers Recognized by the President:**

Supervisor David J. Canepa, Board of Supervisors  
Ms. Michele Gustafson, Chair, Juvenile Justice and Delinquency Prevention Commission  
Ms. Susan Swope, Member, Juvenile Justice and Delinquency Prevention Commission  
Mr. Daniel Casillas, Member, Juvenile Justice and Delinquency Prevention Commission  
Supervisor Dave Pine, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
Mr. John C. Beiers, County Counsel

Upon motion by Supervisor Canepa, seconded by Supervisor Horsley and carried unanimously, the Board created a subcommittee of Supervisor Pine and Supervisor Canepa in order to examine the current practices of revenue services with regard to collecting past due juvenile detention fees.

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

**The Board recessed at 11:50 a.m. and reconvened at 11:03 a.m.**

**The Board took a moment to remember Mr. Robert Killiona, a ranger from the Parks Department, and Mr. Mark Hahn, a Project Manager in Public Works Facilities, who lost their lives.**

**REGULAR AGENDA****ASSESSOR-COUNTY CLERK-RECORDER-ELECTIONS**

- 10.** Accept the Election Infrastructure Security Report from the Chief Elections Officer.

**Speakers Recognized by the President:**

Supervisor Dave Pine, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
Supervisor Pine left Chambers at 11:09 a.m. and returned at 11:09 a.m.  
Mr. Mark Church, Assessor-County Clerk-Recorder and Chief Elections Officer  
Supervisor David J. Canepa, Board of Supervisors  
Mr. Randy Mellin, Deputy Assessor Clerk-Recorder  
Mr. Peter Lichtenheld, Vice President of Operations, Hart InterCivic  
Mr. Jon Walton, Chief Information Officer, Information Services Department  
Mr. John L. Maltbie, County Manager  
Mr. Jim Irizarry, Assistant Assessor-County Clerk-Recorder  
Mr. Brent Turner, California Association of Voting Officials  
Supervisor Don Horsley, Board of Supervisors

**Motion: Horsley / Second: Groom**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

- 20.** Accept report from the Chief Elections Officer regarding the California Voter's Choice Act Final Election Administration Plan and adopt a resolution authorizing:

- A) The Chief Elections Officer & Assessor-County Clerk-Recorder to waive the Request for Proposal (RFP) process to execute an agreement with Runbeck Election Services Inc. for the purchase of On-Demand Ballot Printers and one (1) year of license and support fees, in an amount not to exceed \$415,000, with a projected four-year additional cost of \$290,000 to renew annual license and support fees (total cost \$705,000); and
- B) An appropriation transfer request recognizing unanticipated revenue of \$1,057,000 from the Assessor-County Clerk-Recorder Elections (ACRE; the "Department") Elections System Trust Fund and making corresponding appropriations of \$605,000 to Services and Supplies for laptops and other equipment used at Vote Centers, and \$452,000 to Fixed Assets for a new Olympus printer and Runbeck's On-Demand Ballot Printers.

**Speakers Recognized by the President:**

Mr. Mark Church, Assessor-County Clerk-Recorder and Chief Elections Officer

Ms. Petra Silton, Policy and Advocacy Coordinator, Thrive Alliance of Nonprofits in San Mateo County

Ms. Pamela D. Jones, Menlo Park Resident and Belle Haven Neighborhood Resident

Ms. Diane Leeds, San Francisco Peninsula People Power

Mr. Brent Turner, California Association of Voting Officials

Supervisor Warren Slocum, Board of Supervisors

Supervisor Carole Groom, Board of Supervisors

Supervisor Don Horsley, Board of Supervisors

Supervisor David J. Canepa, Board of Supervisors

Supervisor Dave Pine, Board of Supervisors

Mr. John L. Maltbie, County Manager

INCORPORATE recommendation of the formation of the committee and bring back the other 3 items.

**Upon amended motion by Supervisor Pine, seconded by Supervisor Slocum and carried unanimously, the motion included formation of the education and outreach committee and report back regarding implementation of the other three suggestions regarding expansion of vote center hours, roving vote centers and additional dropboxes.**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

No: 0

Enactment No: Resolution-075790; ATR-075791

## **PUBLIC SAFETY COMMUNICATIONS**

11. Adopt a resolution authorizing the extra-help hiring of Public Safety Communications' retiring Communications Dispatcher II, Sandra Varner, pursuant to Government Code §7522.56(f)(1), and finding that the nature of employment and appointment is necessary to fill a critically-needed position during the 180-day post-retirement separation period.

**Item Nos. 11, 12, and 13 were approved under one motion with Item No. 11.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-075784

## **TREASURER**

12. Adopt a resolution authorizing the hiring of retired Supervising Cash Management Specialist, Teresa Morales, in order to provide assistance during the April 2018 peak tax season and provide training to a newly trained successor, pursuant to Government Code Section 7522(f)(1), and finding that the nature of employment and appointment is necessary to fill a critically-needed position during the 180-day post-retirement separation period.

**Item Nos. 11, 12, and 13 were approved under one motion with Item No. 11.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-075785

## **COUNTY MANAGER**

13. Adopt a resolution authorizing the hiring of retired Budget Director Jim Saco in order to provide assistance with the implementation of a new automated budget system and future capital financings, and certifying pursuant to Section 7522.56(f)(1) of the Government Code, the nature of employment and the necessity to fill a critically-needed position before the post-retirement 180-day separation period expires.

**Item Nos. 11, 12, and 13 were approved under one motion with Item No. 11.**

**Motion: Horsley / Second: Canepa**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-075786

- 14. Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$25,000 to Beyond Barriers Athletic Foundation for swim scholarships for children in need in North Fair Oaks, East Menlo Park and East Palo Alto, and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

**Sponsors:** Supervisor Warren Slocum

Speakers Recognized by the President:

Supervisor Warren Slocum, Board of Supervisors

**Motion: Slocum / Second: Groom**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-075787

- 15. Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$5,000, to San Bruno Mountain Watch for in-class presentations and service-learning field trips to the San Bruno Mountain dunes during the 2018-2019 academic year in District Five, and authorizing the County Manager or his designee, to prepare and execute the grant agreement.

**Sponsors:** Supervisor David J. Canepa

Speakers Recognized by the President:

Supervisor David J. Canepa, Board of Supervisors

**Motion: Canepa / Second: Groom**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-078788

- 16. Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$7,000, to Health Information Counseling and Advocacy Program of San Mateo County for revision and printing of educational booklets to enhance marketing outreach to the public, and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

**Sponsors:** Supervisor David J. Canepa

**Motion: Canepa / Second: Groom**

**Yes:** 5 - Pine, Groom, Slocum, Canepa, and Horsley

**No:** 0

Enactment No: Resolution-075789

17. County Manager's Report #5 of 2018

**BOARD OF SUPERVISORS**

18. Board Members' Report

**Speakers Recognized by the President:**

Supervisor Groom acknowledged Women's Hall of Fame honorees Erin Tormey, Naomi Patridge, and Kalimah Salahuddin and thanked Supervisors Horsley and Canepa. In addition to the Women's Hall of Fame honorees, Supervisor Groom also mentioned the Women's Leadership Conference, including the keynote address by Dr. Regina Stanback Stroud. She thanked Linda Koelling, Chair of the Commission on the Status of Women, and Anisha Weber, Vice Chair of the Commission, for their assistance in planning the Conference.

Supervisor Dave Pine shared that he was impressed by the "March for Our Lives" demonstrations across the county.

**CONSENT AGENDA**

19. Approve the minutes for the meeting of March 13, 2018.

**BOARD OF SUPERVISORS**

21. Adopt a resolution authorizing the County Manager, or his designee, to execute an amendment to the Memorandum of Understanding with the San Mateo County Transportation Authority for the design phase of the Gray Whale Cove Improvement Project.

**Sponsors:** Supervisor Don Horsley

Enactment No: Resolution-075792

22. Ratification of a resolution honoring the life of Judge Phrasel L. Shelton.

**Sponsors:** Supervisor Carole Groom

Enactment No: Hon. Resolution-4044

23. Ratification of a resolution honoring Dennis Pantano on his retirement from the San Mateo County Assessment Appeals Board after 18 years of service.

**Sponsors:** Supervisor Warren Slocum

Enactment No: Hon. Resolution-4045

24. Ratification of a resolution honoring and commending Zap the Gap Achievement and Opportunity Gap Symposium.

**Sponsors:** Supervisor David J. Canepa

Enactment No: Hon. Resolution-4046

## CONTROLLER

25. Adopt a resolution authorizing the Controller to exercise the two one-year options to extend the agreement with Macias Gini & O'Connell LLP for professional auditing services, increasing the existing agreement amount by \$794,280 to an amount not to exceed \$1,916,620 and extending the term to March 31, 2020.

Enactment No: Resolution-075793

## COUNTY MANAGER

26. Adopt a resolution authorizing the Director of the Project Development Unit, or his/her designee, to execute an agreement with Inside Source to purchase and install office furniture for the Regional Operations Center (ROC) in an amount not to exceed \$633,356.28.

Enactment No: Resolution-075794

27. Adopt a resolution approving the Addendum to the Mitigated Negative Declaration (MND) for the Animal Shelter Replacement Project.

Enactment No: Resolution-075795

## COUNTY MANAGER: OFFICE OF SUSTAINABILITY

28. Adopt a resolution authorizing the County of San Mateo to accept a grant in the amount of \$250,000 from the City/County Association of Governments and authorizing the Director of the Office of Sustainability or his/her designee to execute a funding agreement with the City/County Association of Governments for the Safe Routes to School and Green Streets Infrastructure Pilot Program.

Enactment No: Resolution-075796

## HEALTH SYSTEM

29. Adopt a resolution authorizing an amendment to the agreement with Heart and Soul, Inc. for the development, management and fiscal oversight of the Helping Our Peers Emerge (HOPE) program, increasing the amount by \$1,201,141 to an amount not to exceed \$2,213,642, and extending the term of the HOPE program through June 30, 2019.

Enactment No: Resolution-075797

30. Adopt a resolution authorizing an amendment to the agreement with healthRIGHT 360 for substance use disorder treatment services, medication assisted treatment services, outpatient mental health services, outreach and engagement services, and alcohol and other drug prevention services, increasing the amount by \$337,010 to an amount not to exceed \$10,441,877, extending the term of the agreement through June 30, 2018.

Enactment No: Resolution-075798

31. Adopt a resolution authorizing an amendment to the agreement with San Mateo Community Health Authority extending the term through September 30, 2019, increasing the amount by \$7,629,485, to an amount not to exceed \$46,041,627, and incorporating the responsibilities outlined in the County Children's Health Insurance Program (C-CHIP) Agreement between the County and the State Department of Health Care Services.

Enactment No: Resolution-075799

32. Adopt a resolution authorizing the County Purchasing Agent to continue to issue purchase orders to Priority Healthcare, dba Curascript Specialty Distribution, to provide intrauterine and implantable prescription devices, increasing the amount by \$500,000 in an amount not to exceed \$1,000,000.

Enactment No: Resolution-075800

33. Adopt a resolution authorizing the County Purchasing Agent to issue purchase orders to Baxter Healthcare Corporation for the term of April 1, 2018 through March 31, 2020, in an amount not to exceed \$400,000.

Enactment No: Resolution-075801

## HUMAN RESOURCES

34. Adopt a resolution:

- A) Authorizing an agreement with the City and County of San Francisco, through the Airport Commission, guaranteeing the County's receipt of revenue for childcare contract services for the term of July 1, 2018 through June 30, 2023, in an amount not to exceed \$6 million; and
- B) Waiving the Request for Proposals process and authorizing an agreement with Palcare to provide the childcare services that are funded by the City and County of San Francisco through the Airport Commission, and guaranteeing revenue received from the City and County of San Francisco to pay Palcare for childcare services for a term of July 1, 2018 through June 30, 2023, in an amount not to exceed \$6 million.

Enactment No: Resolution-075802 (a) and (b)

35. Adopt a resolution authorizing an amendment to the Master Salary Resolution to delete one position, add one position, reclassify three positions, add one special compensation, and convert one unclassified position to classified via Measure D.

Enactment No: Resolution-075803

36. Report recommending the denial of claims (Non-culpable)

## HUMAN SERVICES AGENCY

37. **Measure K:** Adopt a resolution authorizing the Director of the Human Services Agency to execute an Amendment to the Agreement with Abode Services for Rapid Rehousing increasing the amount by \$1,620,275 in **Measure K** funds and \$538,684 in Housing and Disability Advocacy Program funds for a total obligation of \$3,658,959 and extending the term by one year to June 30, 2019.

Enactment No: Resolution-075804

38. Adopt a resolution authorizing:

- A) The Human Services Agency Director to execute a four (4) month lease extension with Penske for a 2013 Commercial Freightliner, to July 31, 2018 or sixty-four (64) months in total; and
- B) The Human Services Agency to pay up to \$15,000 to cover outstanding lease and service costs in addition to the four (4) month lease extension for a total amount not to exceed \$115,000.

Enactment No: Resolution-075805

## PARKS

39. Adopt resolutions authorizing:

- A) An agreement with the City of Sunnyvale for disaster-related employment services for the term March 1, 2018 through September 30, 2018, and for an estimated revenue total of \$38,229; and
- B) An Appropriation Transfer Request (ATR) recognizing \$38,229 in unanticipated revenue from other local agencies and making corresponding appropriations in Salaries and Benefits and Services and Supplies.

Enactment No: Resolution-075806; ATR-075807

## PUBLIC WORKS

40. Adopt a resolution authorizing an amendment to the agreement with AECOM Technical Services, Inc. to provide construction management services for the Crystal Springs Dam Bridge Replacement Project, increasing the amount by \$571,749 to \$4,098,982.

Enactment No: Resolution-075808

41. Adopt a resolution:

- A) Accepting the summary report on County-wide mitigation fees through December 31, 2017; and
- B) Authorizing an increase of 3.5 percent (3.5%) on building permits and subdivision applications for new residential, commercial and industrial developments for calendar year 2018, computed on the base rates specified in Section 2.53.030 of the San Mateo County Ordinance, as adjusted in 2017.

Enactment No: Resolution-075809

42. Adopt a resolution authorizing:

- A) An agreement with ThyssenKrupp Elevator Corporation for the provision of elevator maintenance services at various County facilities, for the term of April 1, 2018 through March 31, 2021 in an amount not to exceed \$954,000; and
- B) An additional \$200,000 for contingency funding for unforeseen repairs and services at the listed facilities, which shall not exceed \$1,154,000.

Enactment No: Resolution-075809

### **CLOSED SESSION**

The Board recessed to Closed Session at 12:57 p.m. and reconvened at 1:31 p.m. with Mr. John C. Beiers, County Counsel, making the following report: By unanimous vote, the Board approved a settlement with employee Lorelei Bresler \$150,000 plus an additional \$84,597.64 in medical and legal expenses already incurred to date, and that represents a full and final settlement of her worker's compensation matter. Supervisor Groom and Supervisor Slocum were absent during the report out of closed session.

43. **Conference with Legal Counsel - Existing Litigation**

- A) Lorelei Bresler v. County of San Mateo et al  
WC Case No. SM160511
- B) Doe v. County of San Mateo  
United States District Court Case No. 15-05496 WHO

**Conference with Legal Counsel - Anticipated Litigation**

Significant exposure to litigation pursuant to subdivision (d)(2) of Gov't Code Section

54956.9

One case

**Public Employee Appointment**

Title: County Manager

**MATTERS SET FOR SPECIFIED TIME**

The Board attended the Service Awards and adjourned to Closed Session with no further action to report out by John C. Beiers, County Counsel.

**1:30 p.m.**

9. Presentation of Service Awards, 455 County Center, Room 101, Redwood City

**ADJOURNMENT**

The meeting adjourned in memory of Robert Killiona and Mark Hahn at 1:32 p.m.