

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT, OR HIS/HER DESIGNEE TO EXECUTE AN AGREEMENT WITH INSIDE SOURCE TO PURCHASE AND INSTALL OFFICE FURNITURE FOR THE REGIONAL OPERATIONS CENTER IN AN AMOUNT NOT TO EXCEED \$633,356.28**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on October 20, 2015, your Board approved a Design/Build Agreement with McCarthy Building Company for the construction of the Regional Operations Center (ROC).

**WHEREAS**, Demolition of the existing buildings has concluded and construction of the new facility is underway; and

**WHEREAS**, on November 21, 2017, your Board approved a total project budget for the Regional Operations Center and approximately \$11,000,000 of that budget is required to provide Furniture, Fixtures and Equipment (FF&E); and

**WHEREAS**, the ROC will contain many administrative areas including offices, conference rooms, work areas, staff dining rooms, and briefing rooms; and

**WHEREAS**, these areas must be equipped with well-built and durable furniture including seating, tables, desks, filing cabinets, and other office furniture; and

**WHEREAS**, working with a consultant, the County selected InsideSource to provide this furniture for the ROC; and

**WHEREAS**, this agreement with InsideSource will provide the needed furniture; and

**WHEREAS**, InsideSource requires a 50% deposit in the amount of \$316, 678.14 at this time in order to hold current pricing, which would otherwise be expected to escalate; and

**WHEREAS**, the selected products, designed and produced by Allsteel Inc., are industry proven and should provide years of use; and

**WHEREAS**, it is recommended that the Board approve the acquisition of office furniture for the ROC from InsideSource utilizing National IPA-The Cooperative Purchasing Network (TCPN) Contract #R142201; and

**WHEREAS**, this contract was competitively bid and solicited by National IPA-TCPN, a multi-state purchasing group for government entities, which provides nationally leveraged pricing; and

**WHEREAS**, this purchase agreement has been reviewed and approved by the Procurement Division; and

**WHEREAS**, County Counsel has reviewed and approved the Resolution as to form; and

**WHEREAS**, approval of these actions will contribute to the Shared Vision 2025 outcome of Collaborative and Safe Community by advancing this project that will provide regional benefits to San Mateo County residents.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorize the Director of the Project Development Unit, or his/her designee, to execute an agreement with InsideSource to purchase and install office furniture for the Regional Operations Center in an amount not to exceed \$633,356.28.

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