

RESOLUTION NO. 071481

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE BEHAVIORAL  
HEALTH AND RECOVERY SERVICES REPRESENTATIVE PAYEE PETTY  
CASH/REVOLVING FUND IN THE AMOUNT OF \$2,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on July 1, 2010, in an effort to align services, reduce labor costs, and improve efficiency across departments and programs, Aging and Adult Services (AAS) and Behavioral Health and Recovery Services (BHRS) combined the accounting functions of the Representative Payee programs under the management and oversight of AAS; and

**WHEREAS**, although funding in the amount of \$2,000 was set aside for emergency cash purposes, a Petty Cash/Revolving Fund was never formally established for the BHRS Representative Payee program; and

**WHEREAS**, an emergency petty cash fund is sometimes necessary for Representative Payee clients who do not have bank accounts established and need cash for food, clothing, and rent before their benefit checks can be deposited by the County; and

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**WHEREAS**, AAS is requesting that this Board approve the establishment of the BHRs Representative Payee Petty Cash/Revolving Fund in the amount of \$2,000 reimbursable by the client's account once their benefit check is deposited; and

**WHEREAS**, there is no fiscal impact to the County General Fund as a result of establishing this Petty Cash/Revolving Fund; and

**WHEREAS**, this Board has examined the recommendation and has approved it as to both form and content.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the BHRs Representative Payee Petty Cash/Revolving Fund is established in the amount of \$2,000 for and on behalf of the County of San Mateo.

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Regularly passed and adopted this 21st day of June, 2011.

*AYES and in favor of said resolution:*

*Supervisors:*

DAVE PINE

CAROLE GROOM

DON HORSLEY

ROSE JACOBS GIBSON

ADRIENNE J. TISSIER

*NOES and against said resolution:*

*Supervisors:*

NONE

*Absent Supervisors:*

NONE

CAROLE GROOM

*President, Board of Supervisors  
County of San Mateo  
State of California*

*Certificate of Delivery*

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*

R. Romero

*Rebecca Romero, Deputy  
Clerk of the Board of Supervisors*

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