

RESOLUTION NO. 071593

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE: A) WAIVER OF THE REQUEST FOR PROPOSAL PROCESS; B) PRESIDENT OF THE BOARD TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH ANGELINA B. HUNTER FOR THE PROVISION OF CONSULTING SERVICES, INCREASING THE NOT-TO-EXCEED AMOUNT BY \$43,800, TO A NEW TOTAL OF \$143,700 AND EXTENDING THE TERM BY 110 DAYS TO DECEMBER 31, 2011; AND C) ASSESSOR-COUNTY CLERK-RECORDER OR HIS DESIGNEE TO EXECUTE SUBSEQUENT AMENDMENTS AND MINOR MODIFICATIONS NOT TO EXCEED \$25,000 IN AGGREGATE AND TO MAKE MINOR CHANGES IN THE TYPE OF SERVICES AND ACTIVITIES PROVIDED UNDER THE AMENDMENT.

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Contractor has provided consulting services on these matters under a short-term agreement, for the period beginning January 24, 2011, which has been amended twice to include the period ending September 12, 2011, for a cumulative amount to date of \$99,900, for the purpose of ensuring continuity of service and thorough knowledge transfer to her successor; and

**WHEREAS**, the Assessor-County Clerk-Recorder wishes to amend the existing agreement to extend the period of work through December 31, 2011, for the additional amount of \$43,800 and a total cumulative contract cost of \$143,700; and

**WHEREAS**, the County previously waived the Request for Proposal process on the grounds that Contractor's unique knowledge and experience of the Assessor's processes and systems made her a sole source of these services, and that status

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continues, and a permanent successor to the Deputy Assessor has recently been installed and requires a thorough transfer of knowledge; and

**WHEREAS**, it is therefore in the best interest of the County to waive the Request for Proposal process for this Amendment; and

**WHEREAS**, this Board has been presented with a form of such Amendment and has examined and approved it as to both form and content and desired to enter into the same; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that** A) the Request for Proposal Process is waived; and B) the President of this Board of Supervisors be and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto; and C) the Assessor-County Clerk-Recorder or his designee are hereby authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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Regularly passed and adopted this 13<sup>th</sup> day of September, 2011.

*AYES and in favor of said resolution:*

*Supervisors:*

DAVE PINE

CAROLE GROOM

DON HORSLEY

ROSE JACOBS GIBSON

ADRIENNE J. TISSIER

*NOES and against said resolution:*

NONE

*Absent Supervisors:*

NONE

Carole Groom

President, Board of Supervisors  
County of San Mateo  
State of California

*Certificate of Delivery*

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*

Ashnita Narayan  
Ashnita Narayan, Deputy  
Clerk of the Board of Supervisors

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