

**RESOLUTION NO. 071507**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

**\* \* \* \* \***

**RESOLUTION ADOPTING THE PROPOSED SCHEDULE OF FEES FOR THE USE  
OF PARK AND COYOTE POINT MARINA FACILITIES, EFFECTIVE JULY 1, 2011**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, there has been presented to this Board a proposed schedule of fees to be charged for the use of various services and facilities at San Mateo County Parks and Coyote Point Marina, to be effective July 1, 2011 (Park and Marina Fee Schedule); and

**WHEREAS**, the Director of Public Works has recommended that said Park and Marina Fee Schedule be adopted by this Board; and

**WHEREAS**, the Parks and Recreation Commission, an advisory body to the Board of Supervisors, reviewed the proposed changes to the Park and Marina fees at their June 2, 2011 regular meeting and unanimously recommended approval of these fee changes by the Board of Supervisors.

**WHEREAS**, this Board has considered and concurs with the recommendations of the Director of Public Works; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the

**071507**

Board of Supervisors adopt the proposed schedule of fees for the use of Park and Coyote Point Marina facilities effective July 1, 2011, thereby approving these changes to the Park and Marina fees:

**Park Fees**

Revise the availability of half-price, off season rates for camping and picnicking to begin November 1st rather than the third Sunday in October;

Increase Vehicle Entry Fee from \$5.00 to \$6.00;

Increase Commercial and Filming Permit Fee from \$640 to \$850;

Increase Education Filming Permit Fee from \$50 to \$100

Increase Second Vehicle Entry Fee for family camping at Memorial Park from \$8.00 to \$10.00;

Increase Group Camping Fee for two 75 person sites at Memorial Park from \$150 per night to \$175 per night;

Increase Group Camping Fee for one 35 person site at Huddart Park from \$135 to \$150 per night;

Increase Group Camping Fee for two 50 person camping sites at Huddart Park from \$150 to \$175 per night;

Increase Horse Camping Fee for one 40 person and 40 horse site at Sam

McDonald Park from \$125 to \$150 per night on weeknights and from \$250 to \$275 per night on weekends;

Increase Horse Camping Fee for two 9 person and 9 horse sites at Sam McDonald Park from \$50 to \$75 per night on weeknights and from \$100 to \$125 per night on weekends;

Increase Memorial Park Family Camping Tent Site Fee from \$25 to \$30, Family Camping Small Trailer Site Fee from \$30 to \$35, and Family Camping Large Trailer Site Fee from \$35 to \$40;

Increase all Family Camping Off-season Camping Fees at Memorial Park from \$21 to \$25 per night;

Establish \$6.00 Vehicle Entry Fee for group and youth camping at Memorial, Sam McDonald, and Huddart Parks;

Establish Conference Room Rental Fee for the Bill and Jean Lane Educational Center at Edgewood Park and Natural Preserve for week days at \$35 per day for governmental agencies, \$50 per day for non-profit organizations, and \$75 per day for private or for profit organizations and for weekends at \$50 per day for governmental agencies, \$105 for non-profit organizations, and \$155 per day for private or for profit organizations; and

Establish a Planning Assistance Fee for customers seeking a scientific collection permit at \$75 for up to two hours of staff time and after the initial two

071507

hours an additional \$75 per hour for staff time to process the scientific collection permit.

**Marina Fees**

Increase Launch Ramp Fee from \$3 to \$5; and

Increase Guest Berthing Fee from \$0.30 per linear foot to \$0.50 per linear foot.

\* \* \* \* \*

# San Mateo County

## Park and Marina Fee Schedule

### Park Fees and Charges

Activity	Parks Fees and Charges
<b>Group Picnic</b>	
Off-Season General User Fee (November 1 to the 2nd Saturday in May)	50% discount on picnic sites
On-Season General User Fee (the 2nd Sunday in May to November 1)	Magic Mtn "20" \$50.00 Magic Mtn "40" \$70.00 Magic Mtn "60" \$120.00 Small (50) \$75.00 Medium (51-100) \$120.00 Large (101-150 ) \$225.00 Premium (151+ ) \$300.00
Groups Discounted	Disabled: 50% year-round, Seniors (62+), VA hospital patient activities only : 50% discount on non-holidays, Monday-Friday only
User Fees Waived	none
School Educational groups (curriculum-based, instructor-led event)	50% discount on non-holidays, Mon-Friday only
Vehicle Entry with User Fees	Not included - same as vehicle entry fee
Refunds	General Refund Policy
<b>Shelter Buildings</b>	
User Fee and Minimum Fee	\$300.00
Groups Discounted	Disabled: 50% off year-round Seniors (62+), VA hospital patient activities: 50% off on non-holidays, Monday-Friday
User Fees Waived	none
School Educational Groups	50% Discount on non-holidays, Monday-Friday. Must be a curriculum-based and instructor-led event.
Vehicle Entry With User Fees	Not included - same as park entry fee

071507

## Refunds

## General Refund Policy

### Group Camping

General User Fee	\$175.00 per night (except Toyon Area #3 - \$150.00). Full payment due at time of making reservation
Special Fee Areas	None
Groups Discounted	None
User Fees Waived	None
School Educational Groups (curriculum-based, instructor-led event)	Refer to Youth Camping (below)
Vehicle Entry With User Fees	Not included - same as park entry fee
Refunds	General Refund Policy applies except for the Wurr Flat Area #1 and #2 at Memorial Park. There are no refunds of fees paid for reservations or reservation changes for the Wurr Flat areas.

### Family Camping

Off-Season General User Fee (November 1 to the 2nd Saturday in May)	\$25.00 per night, maximum persons per site capacity, includes 1 vehicle
On-Season General User Fee (the 2nd Sunday in May to November 1)	\$30.00 per night for an 8-person site, includes 1 vehicle \$35.00 per night for a small RV (up to 19 ft.) site, includes 1 vehicle \$40.00 per night for a large RV (up to 35 ft.) site, includes 1 vehicle
Groups Discounted	None
User Fees Waived	None
Vehicle Entry with User Fees	First vehicle included with user fees
Camp Site Change Fee	25% of site fees
Additional Vehicle	\$10.00 additional - one additional vehicle only
Special Fee Areas	None
Refunds	25% of site fees

### RV Camping

General User Fee	\$45.00 per night, includes 1 RV and 1 vehicle at Coyote Point Recreation Area
------------------	--

071507

Additional Vehicle	\$5.00 for additional vehicle - one additional vehicle only
Special Fee Areas	None
Refunds	See General Refunds

### **Horse Camp**

General User Fees-Large Area (#1)	\$275.00 per night: Friday and Saturday, \$150.00 per night Sunday - Thursday, maximum 40 people and 40 horses
General User Fees-Small Area (#2)	\$125.00 per night: Friday and Saturday; \$75.00 per night Sunday - Thursday, maximum 10 people and 10 horses
General User Fees-Small Area (#3)	\$125.00 per night: Friday and Saturday; \$75.00 per night Sunday - Thursday, maximum 10 people and 10 horses
Minimum Fee	Same as regular fee
Groups Discounted	None
User Fees Waived	None
School Educational Groups	Same as General User
Vehicle Entry With User Fees	Yes
Additional Vehicle	No
Refunds	10% of site fees

### **Firewood**

Bundle of Firewood	\$8.00
--------------------	--------

### **Day Camp**

User Fee Per Camper/Per Day By Site Capacity	0-50 - beginning at \$75.00 51-80 - beginning at \$100.00 81-100 - beginning at \$300.00 101+ - please call office to make special arrangements.
User Fee Per Camper/Per Night	50%. Must be in conjunction with day use of total Day Camp User Fee Per Day Per Site.
Groups Discounted	None
User Fees Waived	None
School Educational Groups	No Discount
Vehicle Entry With User Fees	Vehicles entering to drop off children are not charged. Use fee includes vehicle entry for leaders and instructors. For bus and other vehicle entry fees see Vehicle and Bus Entry Fees

Refunds	General Refund Policy
Deposits	None. Full payment due at time of making the reservation.

### **Youth Camping**

Fee per day/night per youth	\$3.00 per user.
Each adult per night	\$3.00 per user
Minimum Fee	\$75.00
Deposit	None. Full payment due at time of making the reservation.
User Fees Waived	None
Vehicle Entry With User Fees	Not included ~ same as park entry fees
Refunds	General Refund Policy

### **Vehicle Entry Fees**

General User Fee	\$6.00 per vehicle
Groups Discounted	none
Entry Fee Waiver	Seniors (62+), VA hospital sponsored patient activities (non-holiday Monday - Friday only), Disabled, County employees on County business, Archery Club Members using Range, Museum members and visitors (1 vehicle entry per member who is only visiting the museum at Coyote Point Park), Yacht Club members visiting Club, Marina berthers and guests visiting Marina only.
Refunds	If site or parking is not available

### **Bus Entry Fees**

School/Public/Private Buses	\$20.00
Scheduled Public Transit	\$0.00
Discounted Fees	None
User Fee Waived	None
Refunds	None

### **Boat Launching Fees**

In addition to vehicle fee	\$3.00
Discounted Fees	None

071507



User Fee Waived	None
Refunds	None
Holding Tank Pumpout	Free

#### **Annual Pass**

Individual Annual Fee	\$60.00
Family Annual Fee	\$100.00
Corporate Annual Fee	\$200.00
Refunds	None
Replacement	If the pass is lost or stolen, there is no charge for the first replacement. Thereafter, there is a \$25.00 processing fee for each replacement.
User Fees Waived	None
Refunds	None

#### **Publication Fees**

One brochure per visit	\$0.00
Additional brochures	\$0.50 each
Other documents	Fee as set by Director per document
Fees Waived	Libraries, other governmental agencies, Director to set limit on quantities

#### **Baseball Field Fees**

Practice Fees - Per Time Block	\$67.00 adult league-includes entry for umpires;\$25.00 youth and school leagues-includes entry for umpires
Game Fee - Per Time Block	\$130.00 adult league-includes entry for umpires; \$50.00 youth and school leagues-includes entry for umpires
Refunds	No refunds or changes
Other	Sat and Sun reserved as double-header only; proof of insurance and contact for each league required before play
User Fees Waived	None

#### **Maintenance Fees**

Minimum Charge / First Hour	\$110.00
-----------------------------	----------

Additional time per hour	\$50.00 per staff person each additional hour plus actual costs of materials and supplies needed
--------------------------	--

**Conference Center/ Visitor Center**

Conference Center Facility per reservation - full day or evening time blocks (i.e. Captains House)

**Monday -Friday:**  
\$105.00 - government agency  
\$155.00 - non-profit  
\$210.00 - for-profit/private group  
**Saturday-Sunday:**  
\$105.00 - government agency  
\$260.00 - non-profit  
\$310.00 - for-profit/private group  
(fees are non-refundable)

Visitor Center Facility per reservation - full day or evening time blocks (i.e. San Pedro Valley, Bill and Jean Lane Education Center)

**Monday -Friday:**  
\$35.00 - government agency  
\$50.00 - non-profit  
\$75.00 - for-profit/private group  
**Saturday-Sunday:**  
\$50.00 - government agency  
\$105.00 - non-profit  
\$155.00 - for-profit/private group  
(fees are non-refundable)

Discounted groups

None

User Fees Waived

None

Deposit

None

Refunds

General Refund Policy

**Amphitheater Fees**

User Fee

Site fee included when reserved with Day Camp.

Site fee \$225.00 per day (not partial day / hourly charge when reserved for Special Activity i.e. wedding or meeting, not Day Camp).

Discounted groups

None

Additional Fees

Events requiring significant additional resources may be charged or treated as a special event.

User Fees Waived

None

**Basic Commercial Filming Fee**

Non-educational, Commercial	\$850.00 per day/per park plus permits, documents, and any other actual costs including staff overtime
Educational (school documentation required)	\$100.00 per day/per park plus permits, documents, and any other actual costs including staff overtime
News	\$0.00
Additional Fees	\$75.00 per staff person each additional hour plus actual costs of materials and supplies needed
User Fees Waived	None

**Basic Commercial Still Photography Fee**

Non-educational, Commercial	\$217.00 per day/per park plus permits, documents, and any other actual costs including staff overtime
Educational (school documentation required)	\$50.00 per day/per park plus permits, documents, and any other actual costs including staff overtime
News	\$0.00
Additional Fees	\$50.00 per staff person each additional hour plus actual costs of materials and supplies needed
User Fees Waived	None

**Special Events Fees**

Public / non-profit	\$2.50 per participant plus documents and site fees if applicable
Non-public / non-profit	\$2.50 per participant plus documents and site fees if applicable
Private Groups	\$4.00 per participant plus documents and site fees if applicable
Additional Fees	\$50.00 per staff person each additional hour plus actual costs of materials and supplies needed
User Fees Waived	none
Refunds	There are no refunds for Special Events except if an event is cancelled due to a rainout (see General Refund Policy) or if the facility is deemed unavailable or unusable by Park Staff.

**Day Pass Fees**

Fee per pass	\$5.00 - valid one park entry (redeemable for a year from date of issue)
Discounted Groups	None

071507

Fees Waived None

**Scientific Collection Permit**

Base fee \$75.00

Additional Fees Permits requiring more than 2 hours to be charged the Planner Research Fee based on hours provided by staff

**Recreational Play Structure Fees**

Per Structure / Per Day \$90.00 per day - allowed only in specified areas; structure size limited by site.

Discounted Groups None

Fees Waived None

Refunds General Refund Policy

**Shower Fees**

User Fee \$0.25 per 2 minutes

**Fitzgerald Group Reservation**

Reservation Fee \$35.00

Discounted Groups None

School Educational Groups \$35.00

Fees Waived None

Refunds General Refund Policy

**General Refunds**

For refunds not specified in other rate structures-

\$15.00 - excludes change in number of additional participants, adding areas, rescheduling due to rain or facility unavailability. This fee applies to cancellations made with 15 days or more of prior notice. There is no refund with less than 15 days notice of cancellation.

Reservations for Wurr Flat, the Captain's House, the San Pedro Valley Visitor's Center, and Flood Baseball Field are non-transferrable and fees are non-refundable.

**Other Park Fees**

On-Line Reservation Fee \$7.00 per reservation

Telephone Reservation Fee \$10.00 per reservation

Park Planning Research Fee \$75.00 per hour

071507

## **Coyote Point Marina Fees & Charges**

### **Berth Rental**

50' Berth	\$460.00
45' Berth	\$415.00
40' Berth	\$310.00
36' Berth	\$280.00
32' Berth	\$215.00
28' Berth	\$188.00
24' Berth	\$162.00
22' Side Tie	\$100.00
Limited Side Tie	\$85.00
User Fees Waived	None
Refunds	Refund of balance paid in advance if termination notice received in writing within termination policy deadlines.

<b>Guest Berthing Fees</b>	\$ .50 per foot
	None

### **Launch Ramp Fee**

General User Fee	\$5.00
User Fees Waived	None
Refunds	Full refund only if parking not available or ramp not serviceable.

### **Ice**

General Fee	\$1.50 per 10lb block or 7lb bag
User Fees Waived	None
Refunds	Full for machine malfunction.

### **Wash Station**

General Fee	\$.25 per minute
User Fees Waived	None
Refunds	Full for machine malfunction.

071507

**Marina Key**

General User Fees	\$3.00 each (refundable deposit)
User Fees Waived	None
Refunds	Full refund when returned

**Gate Card**

General User Fees	\$7.00 each (refundable deposit)
User Fees Waived	None
Refunds	Full refund when returned

**Waiting List Fee**

Annual Fee	\$24.00
User Fees Waived	None
Refunds	None/Non-refundable
Other	Amount due prorated based on months for first year, billed full amount annually thereafter.

**Late Payment Fee**

Delinquency on Marina Payments	10% of total balance due (\$3 minimum fee) All marina payments are due by the 10th of the month and delinquent on the 26th of the month. All payments must be postmarked or received in person by the 25th, or the next business day if the 25th falls on a weekend or holiday.
--------------------------------	--

071507

Regularly passed and adopted this 28<sup>TH</sup> day of June, 2011.

*AYES and in favor of said resolution:*

*Supervisors:*

DAVE PINE

CAROLE GROOM

DON HORSLEY

ROSE JACOBS GIBSON

ADRIENNE J. TISSIER

*NOES and against said resolution:*

*Supervisors:*

NONE

*Absent Supervisors:*

NONE

Carole Groom

*President, Board of Supervisors  
County of San Mateo  
State of California*

*Certificate of Delivery*

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*

R. Romero

*Rebecca Romero, Deputy  
Clerk of the Board of Supervisors*