

RESOLUTION NO. 071456

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

\* \* \* \* \*

**RESOLUTION (A) WAIVING THE REQUEST FOR PROPOSAL (RFP) PROCESS AND AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE AN AGREEMENT WITH SHELTER NETWORK TO PROVIDE OUTREACH AND CASE MANAGEMENT SERVICES, FOR THE TERM OF JULY 1, 2011 THROUGH JUNE 30, 2014, IN THE AMOUNT OF \$240,000; \$240,000 IS NET COUNTY COST; AND (B) AUTHORIZING THE DIRECTOR OF THE HUMAN SERVICES AGENCY OR THE DIRECTOR'S DESIGNEE TO EXECUTE CONTRACT AMENDMENTS WHICH MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE), AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS THE MODIFIED TERM OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Shelter Network provides Outreach and Case Management Services which include: assessment, case planning, service arrangement, housing assistance, monitoring and providing other focused, intensive services, with the goal of helping clients exit homelessness, secure and retain housing, and increase levels of self-sufficiency; and

**WHEREAS**, this Board has been presented for its consideration and acceptance of an Agreement with Shelter Network to provide Case Management Services for the term of July 1, 2011 through June 30, 2014, for a total obligation of \$240,000; and

**WHEREAS**, it is in the County's best interest to waive the Request for Proposal (RFP) process because the Shelter Network operates the Maple Street emergency shelter in Redwood City, which is utilized to house chronic homeless individuals while they are receiving case management services,

071456

and therefore should be considered sole source providers; and

**WHEREAS**, it is requested that the Board of Supervisors authorize the Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions; and

**WHEREAS**, this Board has been presented with a form of such Agreements and said Board has examined and approved same as to both form and content and desire to enter into the same.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

A. The Request for Proposal process is waived and the President of this Board of Supervisors is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto; and

B. The Director of the Human Services Agency or the Director's designee shall be authorized to execute subsequent amendments and minor modifications not to exceed an aggregate of \$25,000, and to make minor changes in the types of services and activities provided under the Agreement.

\* \* \* \* \*

071456

Regularly passed and adopted this 7<sup>th</sup> day of June, 2011.

*AYES and in favor of said resolution:*

Supervisors: DAVE PINE  
CAROLE GROOM  
DON HORSLEY  
ROSE JACOBS GIBSON  
ADRIENNE J. TISSIER

*NOES and against said resolution:*

Supervisors: NONE

Absent Supervisors: NONE

Carole Groom  
President, Board of Supervisors  
County of San Mateo  
State of California

Certificate of Delivery

*I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.*

R. Romero  
Rebecca Romero, Deputy  
Clerk of the Board of Supervisors

071456