

RESOLUTION NO. 071385

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE DIRECTOR OF HUMAN RESOURCES TO A) EXERCISE OPTIONS TO EXTEND THE AGREEMENT WITH KEITH A. HILLEGASS & COMPANY, INC. FOR CONTINUED PROVISION OF ADMINISTRATION AND SUPPORT SERVICES FOR THE COUNTY'S SELF-INSURED GENERAL LIABILITY AND AUTO LIABILITY CLAIMS FOR TWO ONE-YEAR PERIODS FROM JULY 1, 2011 THROUGH JUNE 30, 2012 AND JULY 1, 2012 THROUGH JUNE 30, 2013; AND B) EXECUTE CONTRACT AMENDMENTS WHICH MODIFY THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN \$25,000 (IN AGGREGATE), AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS THE MODIFIED TERM OR SERVICES IS/ARE WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County must provide administration and support services for the County's self-insured general and auto liability claims; and

WHEREAS, in June 2008, the Board of Supervisors, authorized the Human Resources Director to execute a three year agreement in the amount of \$324,000 with Keith A. Hillegass Company, Inc.; and

WHEREAS, the existing agreement with Keith A. Hillegass Company, Inc. provides the County with the option to extend the agreement by an additional two one-year terms; and

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WHEREAS, the Director of Human Resources recommends that the County exercise the option to extend the agreement for a total not to exceed amount of \$560,000;

WHEREAS, there has been presented to this Board of Supervisors for its consideration the options to extend the agreement with Keith A. Hillegass Company.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors hereby authorizes the Director of Human Resources to execute said amendments to the agreement with Keith A. Hillegass Company, Inc.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby authorizes the Human Resources Director or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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Regularly passed and adopted this 10th day of May, 2011.

AYES and in favor of said resolution:

Supervisors:

CAROLE GROOM

DON HORSLEY

ROSE JACOBS GIBSON

ADRIENNE J. TISSIER

NOES and against said resolution:

Supervisors:

NONE

Absent Supervisors:

NONE

Carole Groom

*President, Board of Supervisors
County of San Mateo
State of California*

Certificate of Delivery

I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.

R. Romero

*Rebecca Romero, Deputy
Clerk of the Board of Supervisors*

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