

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE DIRECTOR OF PROJECT DEVELOPMENT UNIT
OR HIS/HER DESIGNEE TO EXECUTE AN AMENDMENT TO THE AGREEMENT
WITH VRVC, LLC TO PROVIDE PROJECT MANAGEMENT SERVICES AND
SUPPORT AS NEEDED, INCREASING THE AGREEMENT BY \$600,000 FOR A NEW
NOT-TO-EXCEED AMOUNT OF \$699,999**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in January 2017, the County Manager's Office Project Development Unit (PDU) was formed to oversee and manage all ground up construction performed by the County of San Mateo. The PDU's core group includes a Director, a Manager, two Management Analysts, a Senior Accountant, and two Project Managers. It was determine that the best method to supplement this core group is to add experienced contract Project Managers and on call Constructions Managers. It is anticipated that the PDU will be ramping up for a period of four to five years managing these projects, however must remain scalable while additional studies and plans are made to determine the next phase of projects to be managed by this unit; and

WHEREAS, in March of 2017, your Board held a Study Session to consider the recommendations made in the Feasibility Studies and Master Plans that reviewed the County's use of lease space, aging facilities, OSHPD compliance work, public accessibility and navigation, parking, environmental standards, and efficiency of employee work spaces. Direction was given to the County Manager and the Project Development Unit to move forward with these recommendations. These new approved

and on-going Capital projects total approximately \$500 million are managed by the PDU; and

WHEREAS, VRVC, LLC has worked with the County of San Mateo since April 17, 2017 when they were contracted to provide constructability review services using three dimensional imaging for various PDU projects. VRVC, LLC has recently provided a very high level of service in project management support for the Regional Operations Center (ROC); and

WHEREAS, Approval of this amendment to this agreement with VRVC, LLC by your Board will allow continued critical constructability review, in-depth change order review and project management support services; and

WHEREAS, Executing the VRVC, LLC amendment contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to complete major County construction projects; and

WHEREAS, The terms of these Agreements will be for three years, from April 17, 2017 through April 16, 2020. The not to exceed amount is \$699,999. The cost of the contract will be funded by the budgets for the individual projects to which the consultant is assigned; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorizes an amendment to the agreement with VRVC, LLC to provide project management services and support as needed increasing the agreement by \$600,000 for a new not-to-exceed amount of \$699,999.

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