

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
DOCUMENT FULFILLMENT SERVICES TO CONTINUE GENERATING CLIENT  
CORRESPONDENCE, EXTENDING THE TERM TO OCTOBER 30, 2017 AND  
INCREASING THE CONTRACT AMOUNT BY \$200,000, TO AN AMOUNT NOT TO  
EXCEED \$1,700,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on September 17, 2013, the Board of Supervisors adopted Resolution No. 072813, approving an agreement with Document Fulfillment Services (“DFS”) to provide printing and mailing services for client correspondence in connection with CalWIN for the term of July 1, 2013 to June 30, 2016 in the amount of \$750,000; and

**WHEREAS**, a subsequent amendment extended the contract term to February 28, 2017 and increased the contract amount by \$750,000 so that Sacramento County, on behalf of CalWIN Consortium of Counties (the “Consortium”), could evaluate services and conduct a Request for Proposals (“RFP”) process; and

**WHEREAS**, Sacramento County is the lead county for contracting printing and mailing services for the Consortium, and San Mateo County is one of the 15 counties in the Consortium entitled to make use of Sacramento County’s RPF process to contract with the same vendor; and

**WHEREAS**, extending the term of the agreement with DFS by eight months to October 30, 2017 is needed to ensure the continuation of client correspondence generation while Sacramento County completes the RFP process and the Human Services Agency coordinates with Sacramento County during this process; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to the agreement, reference to which is hereby made for further particulars, extending the term by eight months from July 1, 2013 through October 30, 2017 and increasing the amount by \$200,000 for a new amount not to exceed \$1,700,000.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

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