



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** December 16, 2015  
**Board Meeting Date:** January 26, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** Memorandum of Understanding with San Mateo County Transit District for the Lifeline Transportation Program

**RECOMMENDATION:**

Adopt a resolution executing a Memorandum of Understanding with San Mateo County Transit District to provide funding to the County of San Mateo to purchase bus tickets and bus passes through the Lifeline Transportation Program, for the term of November 5, 2015 through June 30, 2018 in an amount not to exceed \$350,000.

**BACKGROUND:**

In 2015 the County of San Mateo, in partnership with the San Mateo County Core Services Agencies, applied for a transportation grant to provide funding for bus tickets and bus passes for low-income youth, families and individuals participating in self-sufficiency and family strengthening activities that comply with the Lifeline Transportation Program (LTP) guidelines. LTP is a program of the Metropolitan Transportation Commission (MTC).

In February 2015, MTC approved a grant in the amount of \$350,000, for the County to participate in the LTP. The grant will be administered through the San Mateo County Transit District. The District administers all transportation grants authorized by MTC in San Mateo County.

**DISCUSSION:**

This MOU with the San Mateo County Transit District will provide funding to the County to purchase bus tickets and bus passes for participating in the self-sufficiency and family strengthening activities that meet LTP's guidelines for improved mobility. These activities include: employment seeking, employment workshops, skill based training programs, emergency and health related needs, parenting skills workshops, anger management classes, family counseling and other activities.

The MOU and resolution have been reviewed and approved by County Counsel as to form. The County is the Contractor for this MOU.

The MOU contributes to the Shared Vision 2015 outcome of a Prosperous Community by assisting vulnerable residents of San Mateo County to achieve a better quality of life by providing access to transportation for active participants in the self-sufficiency and family strengthening activities. It is anticipated that 3,500 low-income participants will be provided with transportation solutions and options for FY 2015-18. The number of participants served is based on the amount of the grant and number of bus tickets and passes that can be purchased.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Projected</b>	<b>FY 2017-18 Projected</b>
Provide transportation solutions and options to participants	700	1,400	1,400

**FISCAL IMPACT:**

The term of this revenue agreement (MOU) is November 5, 2015 through June 30, 2018. This revenue agreement is in the amount of \$350,000. The source of the funding is the US Department of Labor's Job Access and Reverse Commute (JARC) program and comes to the Human Services Agency (HSA) by way of the California Metropolitan Transportation Commission (MTC) using Samtrans as the pass-through agency. Under the terms of the agreement, HSA will recover 74.75% of gross transportation costs realized under the program. The remaining 25.25% is designed as "In-kind" services shared between HSA and the Core Services Agencies. Budgetary appropriation for this agreement is included in the FY 2015-16 Adopted Budget.