



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: October 29, 2015
Board Meeting Date: January 26, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Greg Munks, Sheriff
Subject: Agreement with Universal Protection Service, LP for Countywide Security Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Universal Protection Service, LP to provide security services at various County sites for the term of February 1, 2016 through January 31, 2019, in an amount not to exceed \$14,108,910 including a 2% contingency factor, with the option to extend for two years through January 31, 2021.

BACKGROUND:

Contract security guard services have been used by San Mateo County at various locations since 1993. These services are currently utilized at various sites including the Hall of Justice; Courts; Coyote Point Marina; San Carlos Airport; Youth Services Center; various Human Services Agency and Behavioral Health & Recovery Services (BHRS) sites; and various sites for the San Mateo Medical Center. Security guards screen incoming visitors for weapons; provide protection for County employees, clients and customers, jury members and the general public; protect property; respond to emergencies in cooperation with first responder fire, law enforcement, or paramedic agencies; observe and report suspicious or risk-prone situations to appropriate law enforcement agencies; and through their presence, provide a deterrent to threats or acts of violence against County employees, the general public, and private and public property.

The existing contract for security guard services will expire on January 31, 2016.

DISCUSSION:

In August 2015, a Request for Proposals (RFP) was issued for security guard services. The County Building Security Work Group, which includes representatives from a variety of County departments and agencies, provided support and oversight for the RFP process. Out of the 15 proposals received, five finalists were selected for further

evaluation by a committee. Ultimately, Universal Protection Service, LP was selected as the best qualified firm to provide security services for the County, replacing the current Contractor, Allied Barton Security Services. The Chief Operating Officer for SMMC, the Director of Administration for the Health System and three members of the Sheriff's Office comprised the selection committee.

Universal Protection Service is the largest U.S. owned security provider. One of the benefits with contracting with Universal Protection Service is the use of their unique, patented guard supervision technology. Each Universal Security Officer will be monitored through CyCop® via an Android based Smartphone, which is in turn supervised by Universal's 24-hour Command Center. CyCop® enables Universal and the County's Security Program Coordinator to always know where the Security Officers are located at any time of the day or night. It keeps each Security Officer accountable for their duty and performance, and provides complete transparency and accountability from Universal to the County.

Another benefit is that the existing personnel from AlliedBarton will be offered employment by Universal Protection Service which will make for a seamless transition between contractors.

The proposed agreement with Universal Protection Service will be for a three-year term commencing February 1, 2016 to January 31, 2019, with the option to extend for an additional period of two years through January 31, 2021.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by ensuring the safety and protection of visitors, County clients, jurors, patients and customers visiting or doing business at County facilities.

PERFORMANCE MEASURE:

Measure	FY 2014-15 Actual	FY 2015-16 Projected
Number of security call for service	43,582	45,640

FISCAL IMPACT:

The three-year agreement is for an amount not to exceed \$14,108,910, which includes a 2% contingency factor which shall only be utilized at County's discretion.

The total weekly cost for security services at all facilities and sites under the proposed Agreement is \$87,965. The first year direct cost maximum is \$4,574,190. Costs increase annually in subsequent years as outlined in Exhibit B-2. A 2% Contingency is also added to the contract "not-to exceed" total each year to allow for unanticipated site additions or events.

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Funding for individual agency annual security costs is contained within each agency's respective Recommended FY 2015-16 budgets. In most cases, the costs are either paid 100% from non-General Fund sources (e.g. Trial Courts, Marina, Airport, Hospital Enterprise Funds), or are partially or fully subvented by outside revenues (all HSA sites, branch Mental Health sites). There should be minimal or no additional net General Fund cost impact, beyond the amounts already included in individual department budgets within the FY 2015-16 Recommended Budget.