



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: November 12, 2015
Board Meeting Date: December 8, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Sheriff Greg Munks

Subject: Agreement with ARC for of Maple Street Correctional Center Phase 2 – 1st Floor Build-Out

RECOMMENDATION:

Adopt a resolution authorizing the Sheriff or Sheriff's designee to execute an amendment to the agreement with ARC to include large format printing and scanning services for architectural and engineering drawings for the Maple Street Correctional Center Phase 2 - 1st Floor Build-Out, increasing the amount by \$100,000, for an amount not to exceed \$200,000, and extending the term to June 30, 2016.

BACKGROUND:

In December 2010, the County acquired a 4.85 acre parcel of land located on Maple Street in Redwood City. In October 2011, the Board approved construction on the site of a replacement jail with a rated bed capacity of 488-522, an additional 88 non-secure transitional beds, and a first floor warm shell. In May 2012, the Board approved contracts for jail design, engineering, and construction management. Following the demolition of existing buildings and site preparation, the Board approved a number of additional contracts related to construction and ultimate operation of the new jail.

On April 28, 2015, the Board authorized the Maple Street Correctional Center (MSCC) Phase 2 – 1st Floor Build-Out. In this phase, an area initially designated as a warm shell will be constructed and equipped as part of the secure area of jail.

Upon completion of the Maple Street Correctional Center Phase 2 – 1st Floor Build-Out, the Old Maguire Jail portion of the Maguire Correctional Facility will be decommissioned as a jail.

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DISCUSSION:

The design and construction of any building requires multiple sets of large format architectural and engineering drawings. Each discipline, such as electrical, plumbing, mechanical, electronics, architectural, and landscaping require detailed drawings from which to work and as a means to coordinate and verify the details of the overall project. Sets of drawings are also required to, among other things, document design changes/revisions and obtain building permits.

The Sheriff's Office Jail Planning Bureau initially began using ARC under an existing County contract. When that contract expired, the Sheriff's Office, on February 1, 2014, entered into its own agreement with ARC. The current agreement is scheduled to expire December 31, 2015.

The Board of Supervisors has authorized the MSCC Phase 2 – 1st Floor Build-Out. Approval of this resolution will amend the existing agreement with ARC for large format printing and scanning services for architectural and engineering drawings by expanding the scope of the agreement to include this build-out and extending the term of the agreement through June 30, 2016. The amount of this amendment is \$100,000 and the full amount of this amendment is included in the approved MSCC Phase 2 - 1st Floor Build-Out budget of \$25.6M.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 outcome of a Collaborative Community by ensuring a safe and cost effective MSCC facility.

FISCAL IMPACT:

The MSCC Phase 2 - 1st Floor Build-Out budget is \$25,611,000. This amendment increased the amount of the agreement by \$100,000 for a new not to exceed amount of \$200,000 through June 30, 2016. Funding for this amendment to the agreement is included in the Sheriff's Office FY 2015-16 Adopted Budget.