



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: August 18, 2015
Board Meeting Date: September 22, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreement with Peninsula Volunteers, Inc. to provide adult day care, home delivered meals, supplemental home delivered meals and transportation services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Peninsula Volunteers, Inc. to provide adult day care, home delivered meals, supplemental home delivered meals and transportation services for the term of July 1, 2015 through June 30, 2016, in an amount not to exceed \$644,437.

BACKGROUND:

On April 14, 2015, your Board, as the Area Agency on Aging (AAA), approved the AAA FY 2015-16 Update to the Area Plan for Older Adults and Adults with Disabilities (Plan). This Plan provides a profile of the County's senior population, identifies activities to improve and expand existing services, as well as to develop new programs designed to address the current countywide needs, and recommends services to be funded with San Mateo County's Older Americans Act (OAA) funding allocations.

In November 2012, Aging and Adult Services (AAS) issued a Request for Proposals (RFP) to provide services to older adults and adults with disabilities for the term July 1, 2013 through June 30, 2015. Peninsula Volunteers, Inc. (PVI) was selected by the RFP Evaluation Committee and ultimately provided adult day care, home-delivered meals, supplemental home delivered meals and transportation services for the aforementioned term.

DISCUSSION:

Under the proposed agreement, PVI will provide adult day care services to individuals 60 years and older. PVI's adult day care services will target those in economic and social need, with particular attention to low-income minority individuals, older individuals

with limited English proficiency, and older individuals residing in rural areas. In addition, PVI will provide home-delivered meals and transportation services to individuals 60 years and older. Finally, Peninsula Volunteers will provide supplemental home delivered meals to individuals under 60 through a County-sponsored program.

This contract is late because of delays in receiving and processing the OAA funding through the California Department of Aging.

AAS is requesting to waive the RFP process at this time in order to allow for uninterrupted services while AAS completes a community needs assessment and develops an area plan that will inform program needs and allow a more comprehensive RFP for the OAA programs.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and resolution have been reviewed and approved by County Counsel as to form. This agreement is on the Continuing Resolution.

This agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing home and community based services to individuals aged 60 and above. It is anticipated that approximately 62,544 individuals (60 and above) will receive meals served through the Area Agency on Aging.

PERFORMANCE MEASURE(S):

Measure	FY 2014-15 Actual	FY 2015-16 Projected
Number meals served to individuals aged 60 and above through the Area Agency on Aging.	59,917	62,544

FISCAL IMPACT:

The term of the agreement is July 1, 2015 through June 30, 2016, for an amount not to exceed \$644,437. Of this amount, \$532,895 is funded by OAA, and \$38,923 is funded from the Meals on Wheels Trust Fund. The remaining \$72,619 is Net County Cost. Payment provisions for these services are essentially the same as the prior contract. Funds for these services are included in the AAS FY 2015-16 Recommended Budget.