



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: August 19, 2015
Board Meeting Date: September 22, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Permit Agreement for a portion of the Tower Road Facility, unincorporated San Mateo

RECOMMENDATION:

Adopt a resolution authorizing a permit agreement with Pacific Gas and Electric Company for the use of approximately 78,736 square feet of vacant land at the County's Tower Road complex, for an initial term from September 22, 2015 to March 31, 2016, with one option to extend for an additional six months, at an initial monthly fee of \$19,684.00.

BACKGROUND:

In 2009, the County removed the Hillcrest Juvenile Detention facility at the Tower Road complex in unincorporated San Mateo following the construction of the Youth Services Center.

Pacific Gas and Electric Company ("PG&E") has been making upgrades to a portion of its gas transmission lines in San Mateo County (the "Project"), and requires a location to store and stage its equipment and materials related to the Project. In April 2014, PG&E identified the Tower Road complex as a viable location for this "Laydown Yard" and entered into a short-term permit with the County for the temporary use of approximately one acre of vacant land through the end of July 2014. PG&E and the County then entered into a permit increasing the size of the premises to 2 acres, including an office area portion of some 7,887 square feet, and extending the term through March 2015. PG&E has since been using the premises on a month-to-month basis but would now like to enter into an agreement to extend the term through March 2016, with the option to extend for an additional six months. The County is willing to extend the permit except with respect to the office area portion, which will be used to house Sheriff Office functions going forward.

DISCUSSION:

Real Property Services has negotiated a Permit Agreement with PG&E for the use of approximately 78,736 square feet of vacant land at the County's Tower Road complex in unincorporated San Mateo, for an initial term from September 22, 2015 through March 31, 2016 with one option for PG&E to extend for an additional six months on a month-to-month basis, at an initial monthly fee of \$19,684.00. Upon completion of the Project, PG&E will remove all materials, restore the premises to its original condition, and repair any damage, including the application of hydroseed, under the direction of the County.

County Counsel has reviewed and approved the agreement and resolution as to form. The Director of Public Works concurs with this recommendation.

This action promotes the County's vision of a Collaborative Community by providing a laydown yard for PG&E to complete important infrastructure improvements that benefit the County's residents and visitors while generating revenue for the Department of Public Works.

FISCAL IMPACT:

The estimated revenue of \$124,009.20 for the initial term of the agreement will be deposited into the Facilities Maintenance and Operations Budget.