



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: August 18, 2015
Board Meeting Date: September 22, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Agreement with Kimley Horn for the Alpine Road Corridor Study Project

RECOMMENDATION:

Adopt a resolution authorizing:

- A) The President of the Board to execute an agreement with Kimley Horn, for the Alpine Road Corridor Study Project, for the term of October 5, 2015 through June 30, 2017, in an amount not to exceed \$186,271; and
- B) The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$18,627, or approximately 10% of the agreement amount.

BACKGROUND:

Alpine Road serves as a main arterial roadway connecting Menlo Park to Portola Valley, with full access onto I-280. Specific within this corridor are circulation and accessibility challenges. On May 6, 2014, the Department of Public Works (Department) presented your Board with an analysis of truck use along the corridor. Your Board subsequently directed the Department to conduct a comprehensive corridor study to address traffic issues on Alpine Road. To this end, the Department conducted a public meeting on February 24, 2015, to collect information from residents and other roadway users along Alpine Road on their traffic concerns.

The Department proceeded with a Request for Proposals (RFP) process for an engineering services consultant that could provide the services required for a comprehensive corridor study, including, but not limited to: field surveys, traffic and signalization analysis, conceptual design, bicycle and pedestrian improvement design, streetscape design, community engagement, and preparation of conceptual plans, and cost estimates.

DISCUSSION:

Proposals were submitted by six (6) consulting firms.

An evaluation committee comprised of Department staff reviewed the proposals and participated in interviews with four (4) of the proposing consultants. The consultant interviews included presentations by the consultant teams and responses to questions posed by the evaluation committee. Based on the overall quality of the proposals, the firms' presentations, responses to the interview questions and the anticipated work, the Department is recommending that Kimley Horn be retained.

In addition to developing conceptual alternative improvement plans through a community outreach process, there will be significant coordination required with the Caltrans for work on the Alpine Road interchange at I-280 within Caltrans' right of way. The consultant's work is estimated to take one year.

We are also requesting your Board authorize the Director or Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$18,627 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this action will contribute to the Shared Vision 2025 outcome of a Livable Community by improving our roads for use by the traveling public, to support livable connected communities.

FISCAL IMPACT:

The term of this agreement is October 5, 2015 through June 30, 2016. The agreement has a not-to-exceed amount of \$204,898. Road funds are appropriated in the FY 2015-2017 adopted budget for the Project, including the consultant costs and Department staff time to manage the Project.

The contract services are to be as follows:

Base Contract Services	\$186,271
Contract Amendments Amount	\$18,627
Total Not To Exceed Amount	\$204,898

There is no impact to the General Fund.

Attachment: Exhibit A - RFP Matrix

EXHIBIT A:

Request for Proposals – Matrix		
Alpine Road Corridor Study Project		
1	Where was the RFP advertised?	Linked In San Francisco Bay Area chapter of Institute of Transportation Engineers' website Department of Public Works Website
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	Hexagon Transportation BKF Engineers Mark Thomas & Company Brinkerhoff TJKM Fehr and Peers AECOM Parsons
3	State the total number of RFP's sent to prospective proposers:	Seven (7)
4	How many proposals did you receive?	Six (6)
5	List in alphabetical order the name of the proposers (or finalist, if applicable) and the location:	Kimley Horn, Oakland, CA