



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: August 18, 2015
Board Meeting Date: September 22, 2015
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreement with Peninsula Family Service to provide congregate nutrition, employment and information and assistance services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Peninsula Family Service to provide congregate nutrition, employment and information and assistance services, for the term of July 1, 2015 through June 30, 2016, in an amount not to exceed \$107,826.

BACKGROUND:

On April 14, 2015, your Board, as the Area Agency on Aging (AAA), approved the AAA FY 2015-16 Update to the Area Plan for Older Adults and Adults with Disabilities (Plan). This Plan provides a profile of the County's senior population, identifies activities to improve and expand existing services, as well as to develop new programs designed to address the current countywide needs, and recommends services to be funded with San Mateo County's Older Americans Act (OAA) funding allocations.

In November 2012, Aging and Adult Services (AAS) issued a Request for Proposals (RFP) to provide services to older adults and adults with disabilities for the term July 1, 2013, through June 30, 2015. Peninsula Family Service (PFS) was selected by the RFP Evaluation Committee to provide congregate nutrition, employment, and information and assistance services and has done so for the aforementioned term.

DISCUSSION:

Under the proposed agreement, PFS will provide congregate nutrition services to individuals 60 years and older. PFS' nutrition services will target those in economic and social need, with particular attention to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas. In addition, PFS will provide information and assistance, as well as employment services to individuals 60 years and older.

This contract is late because of delays in receiving and processing the OAA funding through the California Department of Aging.

AAS is requesting to waive the RFP process at this time in order to allow for uninterrupted services while AAS completes a community needs assessment and develops an area plan that will inform program needs and allow for a more comprehensive RFP for the OAA programs.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and resolution have been reviewed and approved by County Counsel as to form. This agreement is on the Continuing Resolution.

This agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing home and community based services to individuals aged 60 and above. It is anticipated that approximately 6,205 individuals (60 and above) will receive meals served through the Area Agency on Aging.

PERFORMANCE MEASURE(S):

Measure	FY 2014-15 Actual	FY 2015-16 Projected
Number meals served (age 60 and above) through the Area Agency on Aging.	5,625	6,205

FISCAL IMPACT:

The term of the agreement is July 1, 2015 through June 30, 2016, for an amount not to exceed \$107,826. Of this amount, \$95,676 is funded by OAA. The remaining \$12,150 is the net county cost. Payment provisions for these services are essentially the same as the prior contract. Funds for these services are included in the AAS FY 2015-17 Recommended Budget.