



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Parks



**Date:** June 3, 2015  
**Board Meeting Date:** July 7, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Marlene Finley, Parks Director

**Subject:** Agreement with BKF Engineers for Coyote Point Recreation Area Eastern Promenade Rejuvenation Project

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with BKF Engineers to provide design services for plans, specifications and permits for the Coyote Point Recreation Area Eastern Promenade Rejuvenation Project, for the term of July 7, 2015 through June 30, 2016, in an amount not to exceed \$457,500.

**BACKGROUND:**

The 0.4-mile Promenade Trail at Coyote Point Recreation Area provides recreational access to San Francisco Bay and links the San Francisco Bay Trail to the Bluff Trail along the Coyote Point knoll. Heavy winds, strong tidal action and poor levee design resulted in a failed Promenade Trail and nearly eliminated recreational access.

In January 2007, a major planning effort was started to restore the Promenade Trail and shoreline. A consulting firm was hired to prepare design plans and specifications to repair the Coyote Point Promenade. This project was divided into two phases. Phase I involved identifying conceptual alternatives, soliciting public input and selecting a preferred alignment. In 2009, Phase II was begun to develop final designs, plans, permits, specifications and cost estimates. In 2010, this very large and costly enhancement project of the Promenade was separated into two projects, Western and Eastern Promenade, to facilitate construction and grant management.

The Coyote Point Recreation Area Western Promenade Improvements Project construction was completed during fall 2014. The Coyote Point Recreation Eastern Promenade Rejuvenation Project (Project) will be designed for trail and beach users, and will finish the spur trail connecting the San Francisco Bay Trail to the Bluff Trail along Coyote Point knoll.

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**DISCUSSION:**

San Mateo County Parks Department advertised the Project through use of a Request for Proposals (RFP). Proposals were solicited from the Parks Department On-Call Contractors List for the development of plans, specifications, cost estimates and permits. The RFP was sent by email to eleven firms as described in the attached Exhibit A, Request for Proposals Process Matrix.

Three proposals were received. Upon review and phone interviews, the Department is recommending that BKF Engineers be retained to complete the design plans, specifications, permits and cost estimates for the Project's pocket beach, sand dune habitat, revetment and promenade trail, new restroom and parking area.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this resolution will contribute to the Shared Vision 2025 outcome of an Environmentally Conscious Community as design of a regional beach increases the number and quality of natural experiences of visitors to the County Parks. Each visitor that experiences the County's natural and recreational resources gains a greater appreciation of the need for their preservation.

**FISCAL IMPACT:**

The agreement has a not-to-exceed amount of \$457,500, which will be used for all design services including the preparation of construction documents, specifications, permits and cost estimates. Funding for this agreement comes from a donation from the San Mateo County Parks and Recreation Foundation accepted by your Board on June 16, 2015. There is no impact to the General Fund.

Attachment: Exhibit A, RFP Matrix

# Request for Proposals – Matrix

<b>1</b>	Where was the RFP advertised?	The RFP was sent to eleven consulting firms included in County Parks' On-Call Consulting Agreement List.
<b>2</b>	In addition to any advertisement, list others to whom the RFP announcement was sent:	One firm not on the On-Call List received the RFP. They did not submit a proposal.
<b>3</b>	State the total number of RFP's sent to prospective proposers:	One
<b>4</b>	How many proposals did you receive?	Three
<b>5</b>	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	Bellecci & Associates, Concord, CA BKF Engineers, Redwood City, CA Placeworks, , Berkeley, CA