



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: May 5, 2015
Board Meeting Date: July 7, 2015
Special Notice / Hearing: NONE
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Stephen Kaplan, Director, Behavioral Health & Recovery Services

Subject: Agreement with Raja Balupari doing business as Adroit Technologies, Inc. for technical support services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Raja Balupari doing business as Adroit Technologies, Inc. for technical support services, for the term July 1, 2015 through June 30, 2016, in an amount not to exceed \$170,790.

BACKGROUND:

In November 2012, Behavioral Health and Recovery Services (BHRS) released a Request for Proposals (RFP) to select a provider to perform Report Writer-Database Programmer activities. Raja Balupari doing business as Adroit Technologies, Inc. was selected to provide these specialized services. Mr. Balupari has been providing these services to BHRS for the two last years and thus has extensive experience with Avatar reports. The County's Information Services Department (ISD) participated in the RFP and selection of Mr. Balupari.

DISCUSSION:

Avatar, the BHRS Electronic Health Record software, enables BHRS to collect a great deal of data on our services. However, to turn that data into information, we must define and generate reports. These reports provide information to our front line staff that they use in their work, provide information to our billing and accounting departments, and enable us to improve the efficiency and effectiveness of our client services. BHRS does not have in-house staff with the skills and time that can be dedicated to developing and maintaining the additional reports needed on an on-going basis.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by County Counsel as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing online reports to support clinical supervision and timely billing services. The services provided through this agreement contribute to this measure. It is anticipated that 90% of the reports will be completed by the scheduled due date.

PERFORMANCE MEASURE(S):

| Measure | FY 2014-15 Estimated | FY 2015-16 Projected |
|---|---------------------------------|---------------------------------|
| Reports completed by the scheduled due date | 90% 48 reports | 90% 48 reports |

FISCAL IMPACT:

The term of the agreement is July 1, 2015 through June 30, 2016. The amount of the agreement is not to exceed \$170,790. These services are 100% funded through 1991 Realignment. There is no net county cost. The payment provisions and levels of services in the agreement are essentially the same as the prior agreement. Funds for these services will be included in the BHRS FY 2015-16 Recommended Budget.