



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** August 4, 2016  
**Board Meeting Date:** September 6, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Lisa Mancini, Director, Aging and Adult Services

**Subject:** Executing Older American's Act Title III, VII, Ombudsman and Health Insurance Counseling and Advocacy Program Provider Agreements

**RECOMMENDATION:**

Adopt a resolution authorizing the Chief of the Health System, or her designee, to execute the Older American's Act Community provider agreements, for the term July 1, 2016 through June 30, 2017 in an aggregate amount not to exceed \$3,468,425.

**BACKGROUND:**

In November 2012, Aging and Adult Services (AAS) issued a Request for Proposal (RFP) to solicit community providers who could provide services to older adults and adults with disabilities for the term July 1, 2013, through June 30, 2015. Community providers were selected by the RFP Evaluation Committee to provide Older American's Act (OAA) Title III, Title VII, Ombudsman and Health Insurance Counseling and Advocacy Program (HICAP) services.

On April 26, 2016, your Board, acting as the Area Agency on Aging (AAA), approved the Area Plan for Services for Older Adults and Adults with Disabilities ("Plan") 2016-2020. The Plan provides a profile of the County's senior population, identifies goals, and makes recommendations for services to be funded with San Mateo County's OAA funds. The Plan, along with the annual budget, fulfilled the California Department of Aging's (CDA) requirements and generated an agreement for CDA funding.

On June 21, 2016, your Board ratified the CDA funding contracts for the OAA Title III, Title VII, and Ombudsman Programs, as well as HICAP, for the period July 1, 2016 through June 30, 2017.

**DISCUSSION:**

Provisions in the agreements to OAA community providers are essentially the same as in the prior agreements and are in conformance with CDA requirements. These agreements target those in economic and social need, with particular attention to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas. The FY15-16 OAA community provider agreements are currently on continuing resolution through September 30, 2016, which will allow the providers to continue being paid until FY16-17 agreements can be fully executed. AAS requests that your Board authorize the Chief of the Health System, or her designee, to prepare and execute the OAA community provider agreements, based on the allocations described in the attachment to this memo, for an aggregate total amount not to exceed \$3,468,425.

AAS also requests your Board to authorize the Chief of the Health System, or her designee, to execute individual provider agreement amendments that modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

AAS further requests to waive the RFP process at this time in order to ensure the uninterrupted delivery of services to vulnerable county residents under the OAA, until AAS implements a comprehensive RFP, to be based on the approved FY16-20 Area Plan for the OAA programs.

The resolution has been reviewed and approved by County Counsel as to form, and the individual provider agreements will be approved by County Counsel as to form. This agreement was late due to the extensive time required to obtain all necessary approvals from individual providers' boards and governing bodies.

This resolution contributes to the Shared Vision 2025 outcome of a Healthy Community by facilitating the execution of the OAA provider agreements, which allows AAS to provide home and community based services to individuals aged 60 and above. It is anticipated that the OAA community providers will serve 32,500 individuals aged 60 and above in fiscal year 2016-17.

**PERFORMANCE MEASURE(S):**

Measure	FY 2015-16 Actual	FY 2016-17 Projected
Number of individuals (60 and above) who receive home and community based services through the AAA.	32,000	32,500

**FISCAL IMPACT:**

The term of the OAA provider agreements is July 1, 2016 through June 30, 2017, for an amount not to exceed \$3,468,425. Of this aggregate total, \$2,897,274 is from OAA funding and the remaining \$571,151 is the Net County Cost. Funds for these services are included in the AAS FY 2016-17 Approved Recommended Budget.