



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: March 5, 2014
Board Meeting Date: April 8, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Second amendment to the agreement with the San Mateo County Office of Education

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with the San Mateo County Office of Education to provide educational services for children in shelter/foster care, increasing the amount by \$101,970 to \$407,880.

BACKGROUND:

On May 7, 2013, the Board of Supervisors adopted Resolution Number 072496 in the amount of \$203,940, for the term of July 1, 2013 through June 30, 2015, with the San Mateo County Office of Education (SMCOE) to provide one Educational Liaison for case management services to children in shelter/foster care. The SMCOE Educational Liaison serves children in shelter/foster care to obtain educational histories, assist with school placements, provide case management services, and provide and maintain data on the academic progress and services to the County. The California Department of Education does not provide sufficient funding to ensure all eligible youth are served therefore, the Human Services Agency (HSA) provides support to the program. Offering these services contributes to greater educational stability for shelter/foster care youth and better educational outcomes.

On July 9, 2013, the Board of Supervisors adopted Resolution Number 072678, an amendment to add \$101, 970 for a new total obligation of \$305,910 to add one more Educational Liaison for FY 2013-14 to add capacity to provide case management services for shelter/foster care students, which includes placing them in an appropriate school setting, obtaining educational histories, referring students for educational assessment, and providing advocacy and support for youth as needed. The need for the second Educational Liaison in FY 2014-15 has now been reviewed and evaluated based on the caseload, and it has been determined that there is a need for the additional educational services provided by the second Educational Liaison during FY 2014-15.

DISCUSSION:

This second amendment is to add funding for the second Educational Liaison for FY 2014-15 only, in the amount of \$101,970.00 to the current contract, due to increased caseloads.

In addition, it is being asked that the Board of Supervisors authorize the Director of the Human Services Agency or the Director's Designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda including, but not limited to, insurance, hold harmless, non-discrimination, and equal benefits. County Counsel has reviewed and approved the amendment and Resolution as to form and the SMCOE meets insurance certification requirements.

This second amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by helping youth in shelter homes avoid loss of valuable school credits, and be placed in appropriate school programs. The amendment further contributes to educational stability for youth by ensuring educational advocates are available to support youth in navigating different school districts. It is anticipated that the number of school days lost for shelter/foster youth transferring between schools and districts will be an average of three days and 310 school age youth will have an updated Educational Passport.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Projected	FY 2014-15 Projected
Average number of school days lost in transferring schools upon entering foster care	3 days	3 days
Increase the number of school age youth who have an updated Educational Passport*	300	310

An Educational Passport is a document in the Child Welfare System and Case Management System database required under Federal and State law to provide caregivers with vital information so that they can continue coordinating needed services.

FISCAL IMPACT:

The term of the agreement remains the same, July 1, 2013 through June 30, 2015. The second amendment amount is \$101,970 for a new total obligation of \$407,880. The amended amount of \$101,970 is funded by 34% Federal (\$34,670), 33% State (\$33,650), and 33% Net County Cost (\$33,650). This appropriation will be included in the FY 2014-15 Recommended Budget. The only increase in cost to this agreement is the second year of funding for the second Educational Liaison.