



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: March 10, 2014
Board Meeting Date: April 8, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Agreement with American Institutes for Research

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with American Institutes for Research for research and evaluation services for the term of April 9, 2014 through June 30, 2015, in an amount not to exceed \$119,980.

BACKGROUND:

In September 2013, Behavioral Health and Recovery Services (BHRS) issued a Request for Proposals to select a provider of research and evaluation services. American Institutes for Research (AIR) submitted a proposal and was selected to provide a portion of these services along with another provider that submitted a proposal, Prins, Williams Analytics, LLC.

DISCUSSION:

Federal and State programs require BHRS to submit evaluations and reports on program outcomes. These requirements have increased as a result of the Mental Health Services Act (MHSA), which requires evaluation design, analysis, and reporting on new initiatives to improve access to underserved populations. Measure A funding has also increased reporting requirements.

BHRS is contracting with AIR to provide research, analysis, and evaluation services. These services include contract performance data analysis, MHSA reporting and evaluation, and progress monitoring for initiatives (e.g., Diversity and Equity, Prevention and Early Intervention, Welcoming and Engagement, Empowering Clients and Families, Foster Total Wellness, and System of Care Enhancements) that require integrating data from separate mental health and drug / alcohol information systems. The data provided by AIR will be used to assist BHRS managers in maintaining oversight of contracted provider services and ensuring quality services for BHRS clients.

BHRS requests that your Board authorize the Chief of the Health System or designee execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The contractor meets insurance certification requirements.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing research and evaluation services to evaluate the quality, utilization and need of mental health and co-occurring services for BHRS clients. It is anticipated that the reports prepared by the contractor will enable BHRS to be 100% compliant with MHSA reporting requirements.

PERFORMANCE MEASURE:

Measure	FY 2013-14 Estimate	FY 2014-15 Projected
Percent compliance with MHSA reporting requirements	N/A*	100%

*This a new provider. There is no FY 2013-14 data

FISCAL IMPACT:

The term of the agreement is April 9, 2014 through June 30, 2015. The amount of the agreement is not to exceed \$119,980. For FY 2013-14, the budgeted maximum is \$29,995, which has been included in the BHRS FY 2013-14 Adopted Budget. Of this amount, Federal Financial Participation for MediCal will cover \$12,480, MHSA funds will cover \$9,628, and 1991 Realignment funds will cover \$7,887. BHRS' FY2014-15 Recommended Budget includes the remaining balance of \$89,985, to be covered from the same funding sources as those in FY2013-14, in amounts to be determined. There is no Net County Cost.

Request for Proposals – Matrix

1	Where was the RFP advertised?	Selection of a provider of research and evaluation services for Behavioral Health and Recovery Services
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	San Francisco Examiner BHRS RFP website BHRS Contractors Association
3	State the total number of RFP's sent to prospective proposers:	75
4	How many proposals did you receive?	Two
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	American Institutes for Research Prins, Williams Analytics