



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: August 30, 2013
Board Meeting Date: October 1, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Beverly Beasley Johnson, JD, Director, Human Services Agency
Subject: Agreement with The Law Offices of Rich Wyde, P.C.

RECOMMENDATION:

Adopt a Resolution waiving the Request for Proposals process and authorizing an agreement with The Law Offices of Rich Wyde, P.C., to provide legal services, for the term of August 26, 2013 through June 30, 2016, in the amount of \$368,000.

BACKGROUND:

The County of San Mateo has agreed to hold a contract for outside legal services for the purpose of renegotiating the Welfare Case Data System (WCDS) Consortium's agreement with Electronic Data Systems (EDS) as the Consortium is not a legal entity and cannot directly contract for services. The State of California's Office of Systems Integration (OSI) is only able to distribute funding for services to a county or counties and San Mateo County will act as the administrator of these funds and contract with The Law Offices of Rich Wyde, P.C.

DISCUSSION:

San Mateo County is a partner of a joint venture with other CalWIN Consortium Counties, it is in the best interest of the Consortium to contract with The Law Offices of Rich Wyde, P.C., for vendor evaluation/selection and contract negotiation for the new CalWIN Maintenance and Operations contract, since Mr. Wyde has been involved and is familiar with the project since 1999.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form and the Contractor meets the insurance requirements. This Agreement was delayed due to negotiations.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing legal services and review of the CalWIN maintenance and operations contract, which is the system that administers eligibility and benefits for the County's eligible residents. Ensuring the WCDS Consortium negotiates the best possible maintenance and operations agreement for CalWIN has a direct, positive effect on the client population who benefit from the functionality of the CalWIN system.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-16 Projected
System Availability**		99.5%
Batch Processing***		100%

All performance standards or measures were established through the Welfare Client Data System (WCDS) Consortium. The Contractor's performance meets or exceeds the performance shown.

**CalWIN shall be available for on-line functions ninety-nine point five percent (99.5%) of the time each month in each County, for the hours between 7:00 AM and 6:00 PM, Monday through Friday.

***Batch Processing measures batch jobs that are stored during working hours as workers enter or change data and are executed during the evening or another agreed upon time when the computer is idle.

FISCAL IMPACT:

The term of the Agreement is August 26, 2013 through June 30, 2016. The total obligation of the Agreement is \$368,000. The appropriation is covered in the FY 2013-14 tentatively Adopted Budget and will be covered in the affected budgets within the service life of the Agreement. Funding for the Agreement is covered 100% by CalWIN allocations and there is No Net County Cost.