



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: August 29, 2013
Board Meeting Date: October 1, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Susan Ehrlich, MD, MPP, Chief Executive Officer, San Mateo Medical Center

Subject: Agreement with Larry K. Fan, MD, Inc.

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Larry K. Fan, MD, Inc. to provide specialty plastic surgery services, for the term of September 1, 2013 through August 31, 2015, in an amount not to exceed \$249,000.

BACKGROUND:

Plastic surgery services are provided under the general direction of the Chief of Surgery of San Mateo Medical Center (SMMC). Such care includes professional plastic surgery services, specifically in the area of non-cosmetic post-traumatic, post-cancer, and hand reconstructive care. Dr. Fan has provided professional plastic surgery services at SMMC since July 2006.

DISCUSSION:

Dr. Fan will continue to perform plastic surgeries one full day (8 hours) every other week and provide one half day (4 hours) clinic every other week. In addition, Dr. Fan will provide Emergency Department call coverage every other night. Dr. Fan shares call coverage with Dr. Donnis Hobson, whose agreement is being submitted separately.

Delay in submission of this agreement was due to prolonged negotiations and the failure of the vendor to return completed documents in a timely manner.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

County Counsel has reviewed and approved this agreement and Resolution as to form. The contractor meets insurance certification requirements.

SMMC is also asking your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

This agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing non-cosmetic plastic surgery services for the patients at SMMC. It is anticipated that 100% of all surgery services provided will adhere to the infection control standards as defined by the Joint Commission and Title XXII of the State of California Code of Regulations, which will result in reduced risk of healthcare-associated infections.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Reduce the risk of healthcare-associated infections and adhere to infection control standards as defined by Joint Commission, Title XXII, and other applicable standards	100%	100%

FISCAL IMPACT:

The term of the agreement is September 1, 2013 through August 31, 2015. The amount of the agreement is not to exceed \$249,000 for the two-year term. The Net County Cost is \$249,000. The payment provisions and levels of service in this contract are essentially the same as the prior contract. Funds for these services in the amount of \$103,750 are included in the SMMC FY 2013-14 Adopted Budget. Funds in the amount of \$124,500 will be included in the SMMC FY 2014-15 Recommended Budget. Similar arrangements will be made for future years.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care are covered by the County's General Fund contribution to SMMC, and are within the existing annual appropriation.