



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Probation



**Date:** August 27, 2013  
**Board Meeting Date:** October 1, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** John T. Keene, Chief Probation Officer  
**Subject:** Agreement with Sentinel Offender Services, LLC

**RECOMMENDATION:**

Adopt a Resolution authorizing waiving the Request for Proposals process and authorizing an agreement with Sentinel Offender Services, LLC to provide electronic monitoring of juveniles and adults in the criminal justice system, for the term of July 1, 2013 through June 30, 2016, in the amount of \$400,000.

**BACKGROUND:**

Electronic monitoring has been proven to be an effective alternative to detention or jail for individuals in the criminal justice system. The Probation Department has been using Sentinel Offender Services, LLC (Sentinel) for a number of years to provide electronic monitoring to prevent clients from reoffending or fleeing the jurisdiction. Probation has used this service with adults in the Bridges program, with juveniles needing additional supervision, and with youth being released from the Margaret J. Kemp Camp and Camp Glenwood.

**DISCUSSION:**

This Agreement with Sentinel will make available three kinds of monitoring: radio frequency monitoring (RFM) of the client's home, global positioning system (GPS) monitoring, and remote breath alcohol testing (MEMS). These services range in cost from \$2.49 per unit per day for RFM using a phone landline to \$4.75 per unit per day for the most intensive type of GPS monitoring. Clients contribute to the cost of their electronic monitoring on a sliding scale between \$1.00 and \$4.75 per day. The average contribution is \$3.00 per day. These funds will be collected by the Probation Department.

The Probation Department is seeking a waiver for the RFP process as Sentinel is a vendor of electronic monitoring services under the U.S. General Services Administration (GSA, contract number GS07F0521U). GSA operates a federal service that enables state and local governments to take advantage of price discounts from selected

vendors. The County Manager's Office has reviewed and recommended approval of the RFP waiver request.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination, and equal benefits.

County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved contractors' insurance.

This Agreement contributes to the Shared Vision 2025 commitment to Safe Neighborhoods by providing an effective method of monitoring adults and youth so that they do not commit additional crimes.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2012-13 Actual</b>	<b>FY 2013-14 Projected</b>
Number of youth and adults placed on electronic monitoring	486	500
Percent of youth and adults completing Court ordered term of electronic monitoring	88%	88%

**FISCAL IMPACT:**

The term of the Agreement is July 1, 2013 through June 30, 2016. The total obligation is \$400,000. Historically we have averaged collection of \$35,838 annually from probationers and their families; assuming that remains constant over the three-year contract period, we should recover \$107,514. The Net County Cost should therefore be approximately \$300,000. Funds have been included in the FY 2013-15 Adopted Budget.