



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Parks



**Date:** September 30, 2015  
**Board Meeting Date:** November 3, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors

**From:** Marlene Finley, Parks Director

**Subject:** Donations and In-Kind Services from the San Mateo County Parks Foundation

**RECOMMENDATION:**

Resolutions authorizing:

- A) The acceptance of donations in the amount of \$152,300 and in-kind services in the amount of \$18,500 for FY 2015-2016 from the San Mateo County Parks Foundation; and
- B) An appropriation transfer request in the amount of \$136,500 from unanticipated revenue to various Parks funds.

**BACKGROUND:**

The San Mateo County Parks and Recreation Foundation (Foundation) raises funds and provides in-kind services for various improvements and programs in County Parks. As in the prior fiscal year, the Department proposes to bring these donations to the Board of Supervisors two to three times per year.

**DISCUSSION:**

For FY 2015-2016, the Foundation is providing \$152,300 in cash donations for various projects and programs and \$18,500 of in-kind services for Edgewood County Park and Natural Preserve. The appropriation transfer request (ATR) will increase the related revenue and expense budgets by \$136,500 respectively to reflect the unanticipated donations received.

The San Mateo County Parks and Recreation Commission reviewed these donations and in-kind services at their October 1, 2015 regular meeting and unanimously moved to recommend acceptance to the Board of Supervisors.

<b>Cash Donations for FY 2015-2016</b>	
Student Conservation Association 2015 Summer Crews	\$57,500
Pescadero Creek Fish Barrier Removal (for contingency, and if not needed for contingency, for ancillary projects supporting water conservation, trail and interpretation at Memorial Park)	49,000
Stewardship Corps Tool Trailer	15,000
Bicycle Sunday	15,000
Volunteer Program	10,000
Wunderlich Park Trail Repair	3,300
Open Road Sponsorship	2,500
<b>Total</b>	<b>\$152,300</b>
<b>In-Kind Services in FY 2015-2016</b>	
Serpentine grassland and Bay checkerspot butterfly restoration at Edgewood Park and Natural Preserve paid to Creekside Center for Earth Observation	\$18,500
<b>Total In-Kind Services in FY 2015-2016</b>	<b>\$18,500</b>

County Counsel has reviewed and approved the resolution and appropriation transfer request as to form.

Acceptance of the Foundation's donations and in-kind services contributes to the Shared Vision 2025 outcome of an Environmentally Conscious Community by providing financial and in-kind support for youth internships, volunteers for parks and volunteer program development, stewardship corps, important maintenance and restoration projects, and improvements to park facilities.

**FISCAL IMPACT:**

Annual funding for the Parks' Volunteer Program comes primarily from the General Fund. The Foundation's annual contribution to this Program supplements the County's funding and enhances the Program. The full amount of donations for all park programs to be received from the Foundation is not known at the time the budget is prepared. This appropriation transfer request represents the unanticipated revenue of \$136,500 to be transferred to various Parks funds. The remainder of the donated funds in the amount of \$15,800 will be deposited in dedicated trust funds for which there are no budgeted revenues or appropriated expense, and are not part of the General Fund. There is no impact on net county cost.