



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager



**Date:** October 13, 2015  
**Board Meeting Date:** October 20, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** John L. Maltbie, County Manager

**Subject:** Agreement with the Local Agency Formation Commission

**RECOMMENDATION:**

Adopt a resolution authorizing the President of the Board of Supervisors to execute a revenue agreement with the San Mateo County Local Agency Formation Commission (LAFCo) for the provision of staffing, office space, and services for FY 2015-16.

**BACKGROUND:**

LAFCo is an independent Commission consisting of two County Supervisors, two city council members, two special district members and a public member. Government Code Section 56380 permits LAFCo to independently provide for personnel, office space, supplies and legal counsel or to contract with another public agency for services. San Mateo LAFCo has contracted for these services with the County of San Mateo since 1996. Pursuant to the proposed agreement with LAFCo, the County provides LAFCo with staffing consisting of a Principal Management Analyst serving as the LAFCo Executive Officer, as well as secretarial support, office space, supplies, and legal counsel.

**DISCUSSION:**

For FY 2015-16, the agreement provides that LAFCo will pay the County an amount not to exceed \$375,310, which will cover the salary and benefits for the LAFCo Executive Officer, a part-time secretarial position, the provision of legal services through the County Counsel's office, office space, and miscellaneous services and supplies. This agreement with the County allows LAFCo to provide for staff services, office space and legal counsel more cost effectively than if it operated in separate facilities and directly hired staff and legal counsel.

Approval of the agreement contributes to the 2025 Shared Vision outcome of a Collaborative Community by continuing the County and LAFCo partnership which

enables LAFCo to provide a cost effective program that serves the County, the cities and the special districts.

County Counsel has reviewed and approved the resolution as to form.

**FISCAL IMPACT:**

There is no fiscal impact on the General Fund. The contract revenue funds all services provided by LAFCo. LAFCo pays for this agreement with application revenues, fund balance carry-over and interagency revenue from County, city and special district contributions determined by State Law.

Although separate from this agreement, the County contribution to LAFCo is one-third of the net operating budget. For Fiscal Year 2015/2016, the County's share is \$111,639.