



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** April 25, 2016  
**Board Meeting Date:** May 10, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Amendment to the Agreement with On-Call Mechanical and Electrical Engineering Service Providers for Public Works Projects

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreements with "on-call" mechanical and electrical engineering firms: Turley and Associates Mechanical Engineering Group, Inc., Mazzetti Inc., Taylor Engineering, and Ted Jacob Engineering Group, to provide mechanical and electrical services on an as needed basis, extending the terms through April 29, 2017.

**BACKGROUND:**

On April 22, 2014, your Board adopted Resolution 073124, which allowed the Department of Public Works to enter into agreements with on-call mechanical and electrical engineering firms: Turley and Associates Mechanical Engineering Group, Inc., Mazzetti Inc., Taylor Engineering, and Ted Jacob Engineering Group. Over the past two years, these firms have worked on various Public Works projects.

**DISCUSSION:**

Over the next fiscal year, the consultants will assist in coordination and assessments of existing mechanical and electrical systems, system inspections, testing, and recommending energy efficient and cost-effective corrective measures. By extending the agreements' expiration date to April 29, 2017, the Department will have the ability to utilize the consultants expertise in mechanical and electrical systems to execute the tasks associated with the planning, design, construction and upgrades to the County's building systems. The performance of these firms, to date, have been invaluable in ensuring the best interest of the County.

County Counsel has reviewed and approved the resolution and amendments as to form.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Collaborative Community by approaching construction and renovation projects in County facilities with fiscal concern and accountability.

**FISCAL IMPACT:**

The terms of the amended agreements are May 1, 2014 through April 29, 2017. Expenditures for these agreements will be paid 100% through the Fiscal Year 2016-17 Capital Projects program, as part of the approved general fund appropriations assigned to Capital Projects.