



Controller's Office

**Recommended
FY 2015-16 & FY 2016-17
Budget**

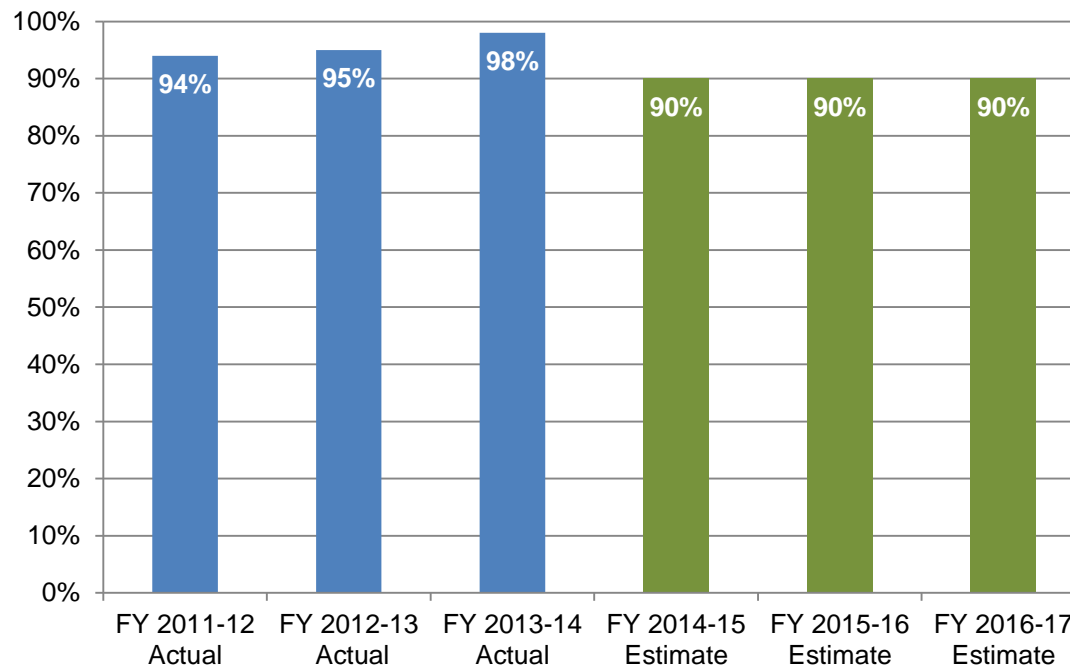
Juan Raigoza, Controller
June 22, 2015

Controller's Office Mission

The Controller's Office contributes to the stability and efficiency of the County by having a diverse staff who work collaboratively with County departments, cities, special districts, other local agencies and the taxpayers of San Mateo County to provide high quality accounting, auditing, payroll and property tax services and financial information in a courteous, cooperative and cost effective manner.

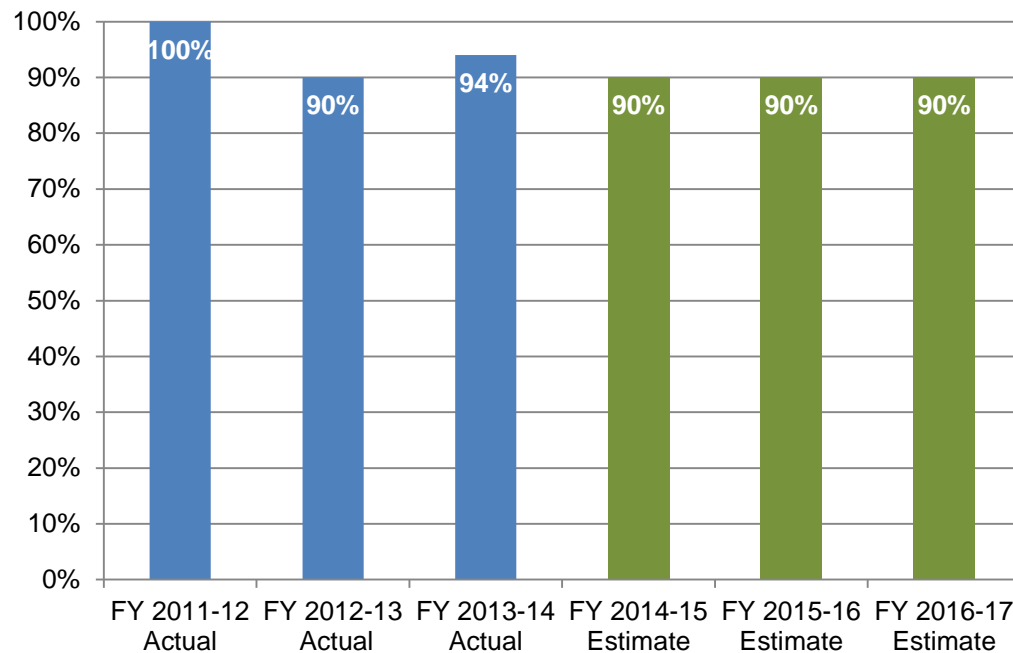
Controller's Office Key Performance Measures

Percent of customer survey respondents rating services provided good or better



Controller's Office Key Performance Measures

Percent of performance goals met



FY 2013-15 Accomplishments

- Received Government Finance Officers Association (GFOA) Awards for Excellence in Financial Reporting
- Implemented new HR-Payroll system in collaboration with HR, ISD and CMO
- Worked with SamCERA, audit and actuarial firms to prepare for implementation of GASB 68 (Pension Reporting Requirements) in FY 2014-15 financial report
- Selected system hosting provider and initiated migration of Property Tax System to the Cloud in collaboration with Tax Collector and ISD

FY 2013-15 Accomplishments

- Implemented new Accounts Payable Invoice Automation pilot system to reduce manual processes and improve online access to information and electronic documents
- Implemented automated processes to enable continuous monitoring and data analysis of financial transactions to ensure compliance with policies and procedures
- Worked with Assessor, Tax Collector and ISD to document business requirements for an integrated Assessment and Property Tax System
- Implemented new e-Payables program to pay vendors via merchants' credit card accounts instead of paper checks

FY 2015-17 Challenges

- Ability to attract qualified candidates to fill highly-specialized positions
- Prioritizing use of subject matter experts to implement new systems and initiatives, in addition to supporting daily operations
- Availability of single integrated Assessment and Property Tax System that meets County's business requirements

FY 2015-17 Priorities

- Complete upgrade of County's financial accounting system (IFAS) and countywide roll-out to 300+ system users
- Collaborate with Assessor, Tax Collector and ISD to issue a RFP and evaluate potential solutions for an integrated Assessment and Property Tax System
- Prepare GFOA award-winning annual financial reports (CAFRs and PAFRs) of the County
- Complete migration of existing Property Tax System to a cloud-based hosted environment

FY 2015-17 Priorities

- Conduct internal control reviews of countywide and department-specific financial-related systems
- Perform risk-based performance audits of divisions, programs and specific activities to improve operational and financial results
- Implement Accounts Payable Invoice Automation system countywide, and expand use of ePayables program
- Optimize payroll system functions, business processes, and user support activities related to use of new HR-Payroll system
- Work with CMO and departments to conduct business process improvement reviews (LEAN initiatives)

FY 2015-17 Budget Overview

	FY 2014-15 Revised	FY 2015-16 Recommended	Amount Change	Percent Change
Total Sources	2,896,193	3,119,522	223,329	8%
Total Requirements	10,103,556	12,599,069	2,495,513	25%
Net County Cost	7,207,363	9,479,547	2,272,184	32%
Total Positions	43	46	3	7%

FY 2015-17 Budget Overview

	FY 2015-16 Recommended	FY 2016-17 Recommended	Amount Change	Percent Change
Total Sources	3,119,522	3,077,152	(42,370)	(1%)
Total Requirements	12,599,069	12,786,194	187,125	1%
Net County Cost	9,479,547	9,709,042	229,495	2%
Total Positions	46	46	-	-

COUNTY OF SAN MATEO



Questions?