

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING AND/OR THE DIRECTOR'S DESIGNEE TO EXECUTE AGREEMENTS WITH: A) BAIRD + DRISKELL COMMUNITY PLANNING, IN AN AMOUNT NOT TO EXCEED \$400,000 OVER THE TWO YEAR TERM OF JULY 1, 2015 THROUGH JUNE 30, 2017, TO CONDUCT THE 21 ELEMENTS PROJECT; AND B) THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS FOR RECEIPT OF \$87,500 IN C/CAG FUNDS FOR REIMBURSEMENT OF PROJECT COSTS INCURRED IN FY 2015-16.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, since 2006, the Department of Housing (DOH) and City/County Association of Governments of San Mateo County (C/CAG) have co-sponsored a multi-year project called the 21 Elements Project ("Project") through which all twenty-one jurisdictions in San Mateo County have cooperated to sub-allocate San Mateo County's share of planned regional housing growth, and to update local Housing Elements; and

**WHEREAS**, Phases 1 through 6 of the Project have been completed, having provided important benefits to participating jurisdictions including cost-savings in preparation of and successful certification for their respective Housing Elements; and

**WHEREAS**, on November 1, 2012, the Board of Supervisors approved a three-year Agreement with Baird + Driskell Community Planning (BDGP) to conduct Phase 6 of the Project in order to help jurisdictions meet the State-mandated schedule for updating their respective housing elements, which work has been successfully

completed; and

**WHEREAS**, the Department of Housing wishes to retain the services of BDCP for the period FY 2015-17 in order to continue the cost-effective, successful, and collaborative work of the Project; and

**WHEREAS**, C/CAG contributed \$125,000 to DOH for Project costs in each of the three fiscal years including FY2012-13, FY 2013-14, and FY 2014-15; and

**WHEREAS**, it is anticipated the C/CAG board will authorize in June 2015 the use of \$87,500 in Congestion Relief Plan – Linking Housing with Transportation funds for the FY 2015-16 for reimbursement of Project costs incurred in FY 2015-16; and

**WHEREAS**, for the FY2015-16 period, participating jurisdictions are expected to contribute approximately \$25,000 in aggregate to partially cover the cost of the contract with BDCP, and C/CAG and DOH intend to jointly share the remaining \$175,000 costs of the contract with BDCP through a service agreement between C/CAG and DOH.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors hereby waives the Request for Proposals process and directs the Director of the Department of Housing and/or the Director's designee to execute agreements with: (A) Baird + Driskell Community Planning, in an amount not to exceed \$400,000 over the two year term of July 1, 2015 through June 30, 2017, to conduct the 21 Elements Project; and (B) the City/County Association of Governments for receipt of

\$87,500 of C/CAG funds in reimbursement of Project costs incurred in FY 2015-16.

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