

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

\* \* \* \* \*

**RESOLUTION AUTHORIZING THE HUMAN RESOURCES DIRECTOR TO EXECUTE AN AGREEMENT WITH BENEFIT COORDINATORS CORPORATION FOR THE PROVISION OF RETIREE BENEFITS, FLEXIBLE SPENDING ACCOUNTS, AND COBRA ADMINISTRATION FOR COUNTY EMPLOYEES, RETIREES AND THEIR DEPENDENTS FOR THE TERM OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2018, IN AN AMOUNT NOT TO EXCEED \$825,000, WITH TWO ONE-YEAR OPTIONS TO EXTEND THE AGREEMENT, IN AN AMOUNT NOT TO EXCEED \$550,000.**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County's current agreement with TASC/Benesyst for retiree benefits, flexible spending accounts, and COBRA administration expires on December 31, 2015; and

**WHEREAS**, the Human Resources Department conducted a comprehensive Request for Proposals (RFP) process, and a RFP committee recommended Benefit Coordinators Corporation as the County's new retiree benefits, flexible spending accounts, and COBRA administrator; and

**WHEREAS**, an agreement with Benefit Coordinators Corporation for a retiree benefits, flexible spending accounts, and COBRA administration system will help to effectively manage health plan eligibility, to implement strong financial controls and monitoring of insurance costs, and to provide employees with the tools and resources to increase their understanding and appreciation of County benefits; and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors hereby authorizes the Human Resources Director to execute a three-year agreement with Benefit Coordinators Corporation for the provision of retiree benefits, flexible spending accounts, and COBRA administration for County employees, retirees and their dependents for the term of January 1, 2016 through December 31, 2018 in an amount not to exceed \$825,000, with two one-year options to extend the agreement, in an amount not to exceed \$550,000; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors hereby authorizes the Human Resources Director or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

\* \* \* \* \*