



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: October 8, 2014
Board Meeting Date: November 18, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Sara T. Mayer, Director Public Health

Subject: Agreement with RS Express for Warehousing Services

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with RS Express to provide warehousing services for the emergency medical equipment stockpile and primary location for the receipt of the Strategic National Stockpile from the Centers for Disease Control for the term of November 1, 2014 through October 31, 2017, in an amount not to exceed \$300,000.

BACKGROUND:

The San Mateo County Health System has historically leased warehouse space from Sutter Health to store emergency medical equipment and to function as the primary warehouse to receive Strategic National Stockpile assets. The Health System maintains this emergency medical stockpile to serve hospitals with a closely located source of emergency material.

DISCUSSION:

In 2012, Sutter Health determined that maintaining a warehouse and employees on the peninsula was not cost effective. As a result, Sutter Health's warehousing function was moved to the Central Valley and is no longer an option for the Health System.

The Health System conducted a Request for Proposals (RFP) to seek alternatives and advertise for proposals for complete warehousing services. RS Express responded to the RFP and was ultimately selected.

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

The Resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by allowing the Health System to maintain a stockpile of emergency medical equipment and to dedicate a location for the receipt of the Strategic National Stockpile. It is anticipated that by the end of FY 2014-15, 90% of Health System managers will have participated in the Federal Emergency Management Agency emergency management Incident Command Structure courses.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percentage of Health System managers who have participated in the Federal Emergency Management Agency emergency management Incident Command Structure courses.	85%	90%

FISCAL IMPACT:

The term of the agreement is November 1, 2014 to October 31, 2017. The amount of the agreement is not to exceed \$300,000 for the three-year term. Funds in the amount of \$70,000 are in the Public Health, Policy and Planning FY 2014-15 Adopted Budget. The services under this agreement will be funded by the Centers for Disease Control, Cities Readiness Initiative grant, and contributions from local pharmaceutical stockpile participating hospitals, with no Net County Cost. Similar arrangements will be made for future budget years.