



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: October 14, 2014
Board Meeting Date: November 18, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Jaime D. Young, Public Safety Communications Director
Subject: Amendment to the Agreement between the County of San Mateo and the City of Millbrae for communications services

RECOMMENDATION:

Adopt a Resolution authorizing the President of the Board of Supervisors to execute the First Amendment to the Agreement between the County of San Mateo and the City of Millbrae for the provision of 911 communications services

BACKGROUND:

PSC has and continues to provide the City of Millbrae with full-time law enforcement communications/dispatch, 24 hours a day, seven days week since 2006. In 2009, your Board approved a contract with the City for an initial term of December 1, 2009 through June 30, 2012 or two years and eight months. In addition, the agreement had an optional two-year automatic extension. In June 2014, the contract was reviewed and amended with mutually agreed-upon changes and additions to the Agreement's terms and conditions, most notably, the payment schedule. This Amendment provides for the continuation of services after the initial term, extending services to June 30, 2015 and increasing the amount of reimbursement from \$701,496 to \$708,510.

DISCUSSION:

Under this Amendment, total reimbursement is provided to the County in the amount of \$708,510 for three fiscal years, terminating at the end of FY14/15. The typical cost of living increase was not applied to this Agreement, as it was agreed that consistent with past practice, increases would be the negotiated cost of living for Communications Dispatch Staff. The rate reimbursed in the Agreement fully reimburses the County for the cost of providing the service. In addition to communications/dispatch services, Public Safety Communications provides supervisory personnel 24 hours a day, seven days a week, management overhead, and public safety systems oversight and

maintenance. The Agreement includes a small pro-rata share of services and supply costs and provisions for PSC Dispatch Staff to participate in community public education, neighborhood meetings, crime prevention campaigns, and ride-alongs with assigned Sheriff's deputies.

The Timing of City Council Meetings and the return of the approved Agreement to the County contributed to the delay in getting this Agreement to the Board of Supervisors.

County Counsel has reviewed and approved the Amendment and Resolution as to legal form.

Approval of this Amendment contributes to the Shared Vision 2025 community outcome of Healthy Communities by ensuring that efficient and prompt 911 communications services are rendered to the citizens and visitors of Millbrae, 24 hours a day, seven days a week. The City of Millbrae approved this Amendment on July 31, 2014.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percent of high priority calls dispatched within established time frames: <ul style="list-style-type: none">• Police	80%	85%

FISCAL IMPACT:

Under this Amendment, total reimbursement is provided to the County in the amount of \$708,510 for three fiscal years, terminating at the end of FY14/15. The typical cost of living increase was not applied to this Amendment, as it was agreed that consistent with past practice, increases would be the negotiated cost of living for Communications Dispatch Staff.