

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
PUENTE DE LA COSTA SUR**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 2014, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Puente de la Costa Sur, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for case management and eligibility assistance services on March 11, 2014; and

WHEREAS, the parties wish to amend the Agreement extending it through December 31, 2015 and increasing the maximum amount by \$60,500 to an amount not to exceed \$121,000.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO
AS FOLLOWS:**

1. Section 2 of the Agreement, **Contract Term**, is replaced in its entirety with the following:

The term of this Agreement shall be from January 1, 2014 to December 31, 2015, unless terminated earlier by the County.

2. Section 3 of the Agreement, **Payments**, is replaced in its entirety with the following:

In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and any Exhibit(s) or attachment(s) attached hereto, County shall make payment to Contractor in the manner specified herein and in Exhibit "A". In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall total payment for services under this Agreement exceed ONE HUNDRED TWENTY-ONE THOUSAND DOLLARS, (\$121,000).

3. Original Exhibit A is replaced with Revised Exhibit A (rev. 9/8/14).

Exhibit A is replaced in its entirety by Revised Exhibit A (rev. 9/8/14) and is attached hereto.

4. Section 22 is added to the Agreement to read as follows:

22. Compliance with County Employee Jury Service Ordinance. Contractor shall comply with Chapter 2.85 of the County's Ordinance Code, which states that a contractor shall have and adhere to a written policy providing that its employees, to the extent they live in San Mateo County, shall receive from the Contractor, on an annual basis, no fewer than five days of regular pay for jury service in San Mateo County, with jury pay being provided only for each day of actual jury service. The policy may provide that such employees deposit any fees received for such jury service with Contractor or that the Contractor may deduct from an employee's regular pay the fees received for jury service in San Mateo County. By signing this Agreement, Contractor certifies that it has and adheres to a policy consistent with Chapter 2.85. For purposes of this Section, if Contractor has no employees in San Mateo County, it is sufficient for Contractor to provide the following written statement to County: "For purposes of San Mateo County's jury service ordinance, Contractor certifies that it has no employees who live in San Mateo County. To the extent that it hires any such employees during the term of its Agreement with San Mateo County, Contractor shall adopt a policy that complies with Chapter 2.85 of the County's Ordinance Code."

5. **All other terms and conditions of the agreement dated March 11, 2014, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

Puente de la Costa Sur



Contractor's Signature

Date: 10/14/14

Exhibit A (rev. 9/8/14)
Agreement between the County of San Mateo and Puente de la Costa Sur

1. Description of Services to be Performed by Contractor

In consideration of the payments set forth in Section 2, **Amount and Method of Payment**, Contractor shall provide the following services:

The County of San Mateo Health Care for the Homeless/Farmworker Health (HCH/FH) Program is contracting with Puente de la Costa Sur for a full range of enabling services to farmworker individuals, centered on case management and eligibility assistance. Puente de la Costa Sur will provide case management, outreach, patient and community education, transportation, eligibility assistance, translation services, and referral services to improve client access to San Mateo County Health System primary medical service and HCH/FH Program contractors, to at least **150 unduplicated farmworker individuals each contract year** who meet Bureau of Primary Health Care (BPHC) criteria for Migratory and Seasonal Agricultural Workers. Beginning July 1, 2014, a **minimum of 50 of these farmworker individuals** will be assisted with eligibility assistance for Covered California, Medi-Cal, ACE program, or other health insurance/coverage programs as appropriate through December 31, 2014. Beginning January 1, 2015, a **minimum of 100 of these farmworker individuals** will be assisted with eligibility assistance for Covered California, Medi-Cal, ACE program, or other health insurance/coverage programs as appropriate through December 31, 2015.

The services to be provided by Puente de la Costa Sur will be implemented as measured by the following objectives and outcome measures.

OBJECTIVE 1: Each contract year, assist a minimum of 100 unduplicated farmworker individuals to enroll and maintain participation in health programs in order to better access health services through the San Mateo County Health System and HCH/FH Program contractors. A minimum of 200 on-going encounters will be provided to these 100 individuals in the contract year.

Each case management encounter must meet BPHC criteria to be included in the count. Such criteria, as they may be amended from time to time, are incorporated by reference into this Agreement. BPHC presently defines a case management encounter as: an encounter between a case management provider and a patient during which services are provided that assist patients in the management of their health needs, including patient needs assessments, the establishment of service plans, and the maintenance of referral, tracking, and follow-up systems. These encounters must be face-to-face with the patient. Third party interactions on behalf of a patient are **not** counted in case management encounters.

Outcome Measure 1.A: At least 55% (55) of the farmworker individuals served each contract year will receive case management services.

Outcome Measure 1.B: At least 100 farmworker individuals each contract year will be provided with transportation and translation services necessary to access medical, dental, and/or behavioral health services.

OBJECTIVE 2: Each contract year, assist at least **50** new (client is currently not receiving health services or participating in any health program) unduplicated farmworker individuals to enroll and maintain participation in health programs in order to better access health services through the San Mateo County Health System and HCH/FH Program contractors. These individuals will receive intensive and on-going case management services as appropriate. A minimum of **150** on-going encounters will be provided to these 50 individuals in the contract year.

Outcome Measure 2.A: At least 60% (30) of the farmworker individuals served each contract year will receive case management services.

Outcome Measure 2.B: At least 50 farmworker individuals each contract year will be provided with transportation and translation services necessary to access medical, dental, and/or behavioral health services.

OBJECTIVE 3: To improve access to health care by providing eligibility assistance to farmworker individuals to apply or renew for appropriate health insurance coverage plans.

Outcome 3.A: All (100%) farmworker clients will be screened for health insurance/coverage eligibility. From July 1, 2014 through December 31, 2014, at least 50 farmworker individuals will complete a submission for coverage through Covered California, the Medi-Cal Program or the Access to Care for Everyone (ACE) Program, etc. as appropriate. From January 1, 2015 through December 31, 2015, at least 100 farmworker individuals will complete a submission for coverage through Covered California, the Medi-Cal Program or the Access to Care for Everyone (ACE) Program, etc. as appropriate.

OBJECTIVE 4: Provide clients with health education information to increase knowledge of healthy behaviors and increase awareness of available resources in the community. Health education will include information regarding repetitive stress injury prevention, excessive exposure to pesticides, diabetes prevention and health maintenance, hypertension prevention and health maintenance, nutrition, and other health topics as needed.

Outcome Measure 4.A: At least 70% (105) of clients each contract year will participate in at least one health education class/workshop.

Outcome Measure 1.B: A minimum of 85% each contract year will improve their knowledge of healthy behaviors as evidenced by pre- and post-test results.

RESPONSIBILITIES:

The following are the contracted reporting requirements that Puente de la Costa Sur must fulfill:

1. All demographic information will be obtained from each farmworker

individual receiving the contracted enabling services during the contract period. This data will be submitted to the HCH/FH Program with the monthly invoice. **This may include farmworker individuals for whom the Contractor is not reimbursed.**

2. A monthly invoice detailing the number of unduplicated individuals served in the previous month and the total encounters provided to all farmworker individuals in this same time period will be submitted to the HCH/FH Program by the 10th of the month following service. Invoices shall be sufficiently detailed to allow for tracking an individual to their provided demographic data.
3. Quarterly Reports providing an update on the contractual goal, objectives, and outcome measures shall be submitted by the following dates: April 15, July 15, October 15 of 2014 and 2015, and January 15, of 2015 and 2016.
4. Participate in planning and quality assurance activities.
5. Participate in HCH/FH Provider Collaborative Meetings and other workgroups.
6. Participate in community activities that address farmworker issues.

The following are the contracted reporting requirements that **HCH/FH Program** must fulfill:

1. Monitor Puente de la Costa Sur's progress to assure it is meeting its contractual requirements with the HCH/FH Program.
2. Review, process and monitor monthly invoices.
3. Review quarterly reports to assure that goals and objectives are being met.
4. Provide technical assistance to Puente de la Costa Sur on the HCH/FH Program as needed.

2. Amount and Method of Payment

In consideration of the services provided by Contractor pursuant to Section 1, **Description of Services to be Performed by Contractor**, and subject to the terms of the Agreement, County shall pay Contractor based on the following schedule and terms:

- A. County shall pay Contractor at a rate of \$205.00 for each unduplicated farmworker individual invoiced, per contract year, for delivery of enabling services (case management, transportation, and translation services) up to the maximum of 100 per contract year, limited as defined in Exhibit A for "unique unduplicated."
- B. County shall pay Contractor at a rate of \$500.00 for each new (clients not currently receiving health services) unduplicated farmworker individual invoiced, per contract year,

for delivery of enabling services (intensive case management services, transportation, and translation services) for clients, up to the maximum of 50 per contract year, limited as defined in Exhibit A for "unique unduplicated."

- C. Beginning July 1, 2014, County shall pay contractor at a rate \$300.00 per unduplicated farmworker individual invoiced for completing the enrollment process for Covered California, Medi-CAL or the ACE program as appropriate, up to a maximum of 50 individuals through December 31, 2014. From January 1, 2015 through December 31, 2015, per contract year, County shall pay contractor at a rate \$300.00 per unduplicated farmworker individual invoiced for completing the enrollment process for Covered California, Medi-CAL or the ACE program as appropriate, up to a maximum of 100 individuals
- D. Contractor will invoice the HCH/FH Program by the 10th of month after rendered services with the number of farmworker individuals and encounters for the previous month. Invoices will be approved by the Health Care for the Homeless/Farmworker Health Program Director.