

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
INNVISION SHELTER NETWORK**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 2014, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and InnVision Shelter Network, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing homeless adults, families, and youth with case management, outreach, patient and community education, transportation, eligibility assistance, translation services, and referral services to improve access to San Mateo County Health System primary medical services on February 25, 2014; and

WHEREAS, the parties wish to amend the Agreement extending the term to December 31, 2015, and increasing the maximum amount by \$145,000 to an amount not to exceed \$290,000.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO
AS FOLLOWS:**

1. Section 3 of the Agreement, **Payments**, is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth herein and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed TWO HUNDRED NINTY THOUSAND DOLLARS (\$290,000).

2. Section 4 of the Agreement, **Term and Termination**, is amended to read as follows:

Subject to compliance with all terms and conditions of this Agreement, the term of this Agreement shall be from January 1, 2014, through December 31, 2015.

3. Original Exhibit A & Exhibit B are replaced in their entirety with revised Exhibit A (Rev.

9/4/14) & revised Exhibit B (rev. 9/4/14), a copy of each of which are attached to this Amendment and incorporated into the Agreement by this reference.

- 4. All other terms and conditions of the agreement dated February 25, 2014, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

InnVision Shelter Network



Contractor's Signature

Date: 10/15/14

Exhibit A (Rev. 9/4/14)

In consideration of the payments set forth in **Exhibit B**, Contractor shall provide the following services:

The County of San Mateo Health Care for the Homeless/Farmworker Health (HCH/FH) Program is contracting with InnVision Shelter Network (IVSN) for a full range of enabling services to homeless individuals, centered on case management. IVSN will provide case management, outreach, patient and community education, transportation, eligibility assistance, translation services, and referral services to improve client access to San Mateo County Health System primary medical services and HCH/FH Program contractors, to at least **500 unduplicated homeless individuals** in each contract year who meet Bureau of Primary Health Care (BPHC) criteria for homeless individuals. A **minimum of 50 of these homeless individuals** will complete an SSI (MediCal) or SSDI (Medicare) application in each contract year. Beginning July 1, 2014, a **minimum of 25 of these homeless individuals** will complete enrollment in Covered California, Medi-Cal or the ACE program, as appropriate, by December 31, 2014. During the twelve month contract period in 2015, a minimum of 50 of these homeless individuals will complete enrollment in Covered California, Medi-Cal or the ACE Program, as appropriate.

The services to be provided by IVSN will be implemented as measured by the following objectives and outcome measures:

OBJECTIVE 1: Provide initial assessments and on-going case management services to a minimum of **500** homeless individuals in each contract year in order to better access primary medical care through the San Mateo County Health System, and HCH/FH Program contractors. A minimum of **1,250** on-going case management encounters in each contract year will be provided to these 500 individuals.

Each case management encounter must meet BPHC criteria to be included in the count. Such criteria, as they may be amended from time to time, are incorporated by reference into this Agreement. BPHC presently defines a case management encounter as an encounter between a case management provider and a patient during which services are provided that assist patients in the management of their health needs, including patient needs assessments, the establishment of service plans, and the maintenance of referral, tracking, and follow-up systems. These encounters must be face-to-face with the patient. Third party interactions on behalf of a patient are **not** counted in case management encounters.

Outcome Measure 1.A: Of the homeless individuals that do not currently have a medical home, a minimum of 50% will establish a medical home, as defined by a minimum of two (2) attended primary medical care service appointments (one initial appointment and one follow-up appointment).

Outcome Measure 1.B: At least 30% (150) of homeless individuals served each contract year will be homeless individuals with chronic health conditions (including, but not limited to, obesity, hypertension, diabetes, and asthma).

Outcome Measure 1.C: At least 75% of clients with a scheduled primary care appointment will attend at least one scheduled primary care appointment.

OBJECTIVE 2: To improve access to health care by providing eligibility assistance to homeless individuals in making application for appropriate health insurance coverage plans.

Outcome 2.A: At least 50 individuals will complete an SSI (MediCal) or SSDI (Medicare) application. SSI/SSDI claims will be supported from the initial submission to Administrative Law Judge (AJL) hearing as needed. At least 60% (30) will attend their scheduled Consultative Exam each contract year. Each contract year, at least 20% (10) of these individuals will be classified in the street homeless category.

Outcome 2.B: All (100%) homeless clients will be screened for health insurance/coverage eligibility. At least 25 homeless individuals will complete a submission for coverage through Covered California, the Medi-Cal Program or the Access to Care for Everyone (ACE) Program, as appropriate. (Outcome 2.B begins from July 1, 2014 through December 31, 2014, upon termination of existing Outreach and Enrollment Supplemental Grant). Beginning January 1, 2015, at least 50 homeless individuals will complete a submission for coverage through Covered California, the Medi-Cal Program or the ACE Program, as appropriate during the contract year.

RESPONSIBILITIES:

The following are the contracted reporting requirements that InnVision Shelter Network must fulfill:

1. All demographic information will be obtained from each homeless individual receiving enabling services during the contract period. This data will be submitted to the HCH/FH Program with the monthly invoice. **This may include homeless individuals for whom the Contractor is not reimbursed.**
2. A monthly invoice detailing the number of new unduplicated individuals served in the previous month and the total encounters provided to all homeless individuals in this same time period will be submitted to the HCH/FH Program by the 10th of the following month. Invoices shall be sufficiently detailed to allow for tracking an individual to their provided demographic data.
3. Quarterly reports providing an update on the contractual goals, objectives, and outcome measures shall be submitted by the following dates: April 15, July 15, October 15 of 2014 and 2015, and January 15, of 2015 and 2016.
4. Participate in planning and quality assurance activities related to the HCH/FH Program.



5. Participate in HCH/FH Provider Collaborative Meetings and other workgroups.
6. Participate in community activities that address homeless issues (e.g., Homeless, One Day Count, Homeless Project Connect).
7. Provide active involvement in the Bureau of Primary Health Care Office of Performance Review Process.

The following are the contracted reporting requirements that **the HCH/FH Program** must fulfill:

1. Monitor InnVision Shelter Network's progress to assure it is meeting its contractual requirements with the HCH/FH Program.
2. Review, process and monitor monthly invoices.
3. Review quarterly reports to assure that goals and objectives are being met.
4. Provide technical assistance to InnVision Shelter Network on the HCH/FH Program as needed.

Exhibit B (Rev. 9/4/14)

In consideration of the services provided by Contractor in Exhibit A and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

- A. County shall pay Contractor at a rate of \$255.00 for each unduplicated homeless individual invoiced, per contract year, for delivery of enabling services, up to the maximum of 500 per contract year, limited as defined in Exhibit A for "unique unduplicated."
- B. County shall pay contractor at a rate of \$300.00 per unduplicated homeless individual invoiced, per contract year, for completing application to SSI (MediCal) or SSDI (Medicare) up to and including at least one potential appeal of a denial, up to a maximum of 50 per contract year, limited as defined in Exhibit A for homeless category.
- C. Beginning July 1, 2014, County shall pay contractor at a rate \$100.00 per unduplicated homeless individual invoiced for completing the enrollment process for Covered California, Medi-CAL or the ACE program as appropriate, up to a maximum of 25 through December 31, 2014.
- D. Beginning January 1, 2015, County shall pay contractor at a rate \$100.00 per unduplicated homeless individual invoiced for completing the enrollment process for Covered California, Medi-CA;L, or the ACE program as appropriate, up to a maximum of 50 for the contract year.

Contractor will invoice the HCH/FH Program by the 10th of month after rendered services with the number of homeless individuals and encounters for the previous month. Invoices will be approved by the Health Care for the Homeless/Farmworker Health Program Director.