



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: April 29, 2014
Board Meeting Date: July 1, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
SaraT L. Mayer, Director, Public Health, Policy and Planning

Subject: Agreement with Regents of the University of California

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with the Regents of the University of California to operate the University of California Cooperative Extension Program for the term of July 1, 2014 through June 30, 2017, in an amount not to exceed \$353,000.

BACKGROUND:

The University of California Cooperative Extension Program (UCCE) serves as a bridge between agricultural research conducted in the University of California Division of Agricultural and Natural Resources (ANR) and the citizens of California. Across California, UCCE operates at the county or regional level, in collaboration with local partners, to apply UCCE knowledge of healthy food systems, healthy environments and healthy communities. UCCE has operated in San Mateo County since October 1, 2006. Today UCCE runs the ANR Program focusing on enhancing the agricultural productivity and competitiveness of San Mateo County farmers; the Nutrition and Family Sciences Program offering school-based programs on nutrition; Master Gardeners delivering home horticulture and pest management programs; and the 4-H Program providing citizenship and science literacy tools to young people. Such activities, to continue under this agreement, will be incorporated into the Plan of Work, which will serve as a guiding document once the agreement is signed.

DISCUSSION:

The County has supported UCCE by: holding the lease for UCCE's current office space at Twin Pines in Half Moon Bay, locating a County employee within UCCE to provide administrative support, and purchasing and processing office supply orders and mileage reimbursement.

Most UCCE Programs and counties across the State have changed their relationship from a transfer of in-kind support such as space and staff to a local partnership agreement which transfers direct cash support. We now wish to follow this model in San Mateo County with this Local Partnership Agreement (LPA).

The LPA eliminates many of the costs associated with in-kind support to UCCE, such as the County's negotiation of the lease for the UCCE building. In addition, the LPA outlines a process in which the County has an increased role in UCCE priority development through the Advisory Agreement. As per the LPA, the County and UCCE will be able to realign local priorities and activities annually, to ensure there is no duplication of efforts between the UCCE Program and County programs.

Over a two-year period, the LPA eliminates the County's role in providing space and staff for the UCCE and allocates the cash equivalent in the form of direct support for program goals.

A waiver to the RFP process is requested for this agreement because the UCCE Program is a sole source provider. The LPA maintains valuable services in San Mateo County provided by the University of California and there is no other entity that services this function.

The Health System is also asking the Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) for each agreement and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by implementing evidence-based health promotion programs. It is anticipated that 500 youth will engage in garden-based education.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Estimated	FY 2014-15 Projected
Number of youth engaged in garden based education	500	500

FISCAL IMPACT:

The term of the agreement is July 1, 2014 through June 30, 2017. The amount is not to exceed \$ 353,000 for a three-year term. The total funds for FY 2014-15 are \$69,000 in Net County Cost and will be included in the Public Health, Policy and Planning (PHPP) FY 2014-15 Recommended Budget. The total funds for FY 2015-16 are \$142,000 in Net County Cost and will be included in the PHPP FY 2015-16 Recommended Budget. Similar arrangements will be made for future years. As described in the Discussion section above, this agreement differs from prior contracts due to the phase-in of program funding and phase-out of in-kind/staff support.