



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager's Office



DATE: May 28, 2013
BOARD MEETING DATE: June 18, 2013
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: John L. Maltbie, County Manager

SUBJECT: Resolution Authorizing Agreement with CGI Technologies Inc. for Annual Maintenance of AMS Advantage Solution ("BRASS")

RECOMMENDATION:

Adopt a resolution waiving the Request for Proposals (RFP) process and authorizing an agreement with CGI Technologies Inc. for proprietary software maintenance of the AMS Advantage Solution ("BRASS") for the term July 1, 2013 through June 30, 2016, in an amount not to exceed \$145,820.

BACKGROUND:

The County has used the Budget Reporting and Administrative Solution System (BRASS) as its budgeting module since FY 1990-91. The product was first purchased from Budgeting Technologies but has since changed hands on two occasions and is now owned by CGI Technologies Inc. CGI refers to the BRASS product as AMS Advantage Solution and maintains the system for existing users. CGI markets a new budget product called Performance Budgeting but continues to maintain BRASS for several counties and cities around the country.

DISCUSSION:

For the next three years the BRASS system will meet the needs of the County's budgeting and publication requirements. Since BRASS is a proprietary product owned and maintained solely by CGI, a waiver of the RFP process is also requested.

The Agreement and Resolution have been reviewed and approved by County Counsel as to form.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Authorizing this Agreement will contribute to the Shared Vision 2025 outcome of a

collaborative community by ensuring that the County produces an annual budget pursuant to the guidelines set forth in the Government Code and the County Budget Act.

FISCAL IMPACT:

The maximum amount to be paid under this contract for the three-year term is \$145,820, as follows: FY 2013-14 (\$47,176.97), FY 2014-15 (\$48,592.28) and FY 2015-16 (\$50,050.04). The agreement builds in annual increases of three percent. This is considered a countywide IT application and these costs will be appropriated in Non-Departmental Services in the Recommended FY 2013-14 Budget and in future budgets.