



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: May 21, 2013
Board Meeting Date: June 18, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Recommended Revision to the Master Salary Ordinance

RECOMMENDATION:

Introduction of an ordinance amending the Master Salary Ordinance to reflect the addition of two unclassified positions, and waiver of reading the ordinance in its entirety.

BACKGROUND:

The County has received funding to support several sustainability initiatives. The largest of these projects is the Bay Area Regional Energy Network (BayREN), a regional network created to support residential retrofits for energy efficiency. BayREN represents the continuation and expansion of the Energy Upgrade program that has been in place since 2011. The BayREN program includes an outreach and education campaign, workforce development initiatives, codes and standards policy support and the establishment of financing options for energy efficiency work.

Additionally the County received "Last Mile" grant funds through the Metropolitan Transportation Commission (MTC) to support innovative initiatives to get people the last mile to work if they utilize alternative forms of transportation such as transit, bike riding and vanpool.

DISCUSSION:

The County of San Mateo will receive \$295,405 in direct funding for implementation activities related to BayREN program goals and \$50,893 in direct funding for implementation of activities related to Last Mile program goals. To address the need for staffing to implement these grant funded sustainability related projects, the County Manager's Office is requesting the addition of two unclassified positions.

The salary ordinance changes herein represent the addition of two unclassified positions.

The ordinance has been reviewed and approved by County Counsel as to form.

These changes contribute to the Shared Vision 2025 outcome of an Environmentally Conscious Community by supporting the energy retrofit market in San Mateo County. Energy retrofits help to protect our natural resources by creating local green jobs and reducing greenhouse gas emissions by lowering energy consumption.

The specific actions are discussed in detail below.

ORGANIZATION 12000 COUNTY MANAGER'S OFFICE

Action A Add: One (1) Management Analyst I - Unclassified
 Biweekly salary \$2,090 - \$2,613
 Approximate monthly salary \$4,530 - \$5,662

Action B Add: One (1) Community Program Specialist I - Unclassified
 Biweekly salary \$1,914 - \$2,393
 Approximate monthly salary \$4,148 - \$5,185

FISCAL IMPACT:

This action will result in a net increase in costs for sustainability programs for FY 2013-14 of \$202,987 and \$55,056 for FY 2014-15 because all program activities will cease December 31, 2014. The FY 2013-14 increase will be funded as follows: \$170,000 BayREN funds; \$17,987 Last Mile Grant Funds, \$15,000 Green Team funds. The FY 2014-15 increase will be funded as follows: \$50,000 BayREN funds; \$5,056 Green Team funds. There is no Net County Cost.