



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: May 15, 2013
Board Meeting Date: June 18, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD., Director, Human Services Agency

Subject: Agreement with Sitike Counseling Center

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Sitike Counseling Center to provide alcohol and other drug assessments and testing services for Children and Family Services clients, for the term of July 1, 2013 through June 30, 2016, in the amount of \$225,000.

BACKGROUND:

On February 14, 2013, the Human Services Agency (HSA) issued a Request for Proposals (RFP) for alcohol and other drugs assessment and testing services for Children and Family Services (CFS) clients. Three (3) Proposals were received and Sitike Counseling Center was one of two (2) providers that were selected to provide these services. Sitike Counseling Center has successfully met the Court's demands and has the expertise and experience to conduct alcohol and other drugs assessment and testing services to our target population and has worked closely and collaboratively with HSA on improving the effectiveness of drug testing.

DISCUSSION:

This three-year Agreement with Sitike Counseling Center will provide court-mandated alcohol and other drugs assessment and testing services for CFS clients in the North County. Its hours of operation are flexible and convenient to the families. The staffs are well-trained and experienced to work with the population we serve. Abuse of alcohol and other drugs (AOD) by parents and caretakers can have a negative impact on the health, safety and well-being of children. Studies have shown that abuse of AOD contributes to many children being removed from their families.

Testing services are the first step towards determining treatment plans for families and caretakers. In addition to court-ordered drug assessment and testing services, contractor will provide outpatient drug treatment and therapy program services on an

individual client basis. Drug testing is a tool which helps Social Workers continuously assesses parents' protective capacity about safely caring for their children and identifies use of substances which could pose safety and risk issues to the children. Parent participation in outpatient alcohol and drug treatment therapy programs helps the family to work towards improving their quality of life in a supportive environment. This will allow families to quickly meet Court mandates that may lead to family reunification.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing alcohol and drug testing screens for parents of children that are in the Child Welfare System to keep families healthy and safe. It is anticipated that 85% of clients who are randomly tested will remain clean and sober for 18 months and the children will not re-enter the system and 85% of parent participation in an AOD assessment will complete the recommended treatment plan.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Actual	FY 2013-16 Projected
Percent of clients needing random testing that remain clean and sober for 18 months	80%*	85%
Percent of parents that participate in an AOD assessment who follow through with the recommended treatment plan	80%	85%

*Based on projections for FY 2012-13 as of February, 2013.

FISCAL IMPACT:

The term of this Agreement is July 1, 2013 through June 30, 2016. The total obligation under this Agreement is \$225,000, of which, \$67,500 is funded through state and federal Child Welfare Service Revenue and \$157,500 is Net County Cost. Funds have been included in the FY 2013-14 Recommended Budget and will be included in the FY 2014-15 and FY 2015-16 Recommended Budgets.

Request for Proposals – Matrix

1	Where was the RFP advertised?	The funding alert was mailed to current providers. It was sent to numerous nonprofit agencies as means of informing interested applicants of the RFP opportunity. The funding alert established that the RFP could be e-mailed or mailed to interested applicants. Interested applicants also were provided with the choice of picking up the RFP in person. The RFP was also posted on the County of San Mateo website.
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	Refer to item number 1 for specific details.
3	State the total number of RFP's sent to prospective proposers:	267 nonprofit agencies.
4	How many proposals did you receive?	Three (3) Proposals were received.
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	<ol style="list-style-type: none"> 1) Asian American Recovery Services, Inc., South San Francisco, CA 2) El Centro de Libertad, Redwood City, CA 3) Sitike Counseling Center, South San Francisco, CA