



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: May 7, 2013
Board Meeting Date: June 18, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Sheriff Greg Munks, Office of Emergency Services Area Coordinator

Subject: Agreement with the Belmont Fire Protection District

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with the Belmont Fire Protection District for the provision of a Countywide Hazardous Materials Emergency Response Team, for the term of July 1, 2013 through June 30, 2016, in an amount not to exceed \$1,556,476.

BACKGROUND:

The Belmont Fire Protection District (formerly South County Fire, then Belmont-San Carlos Fire) has provided Hazardous Materials (HazMat) Response to the cities and unincorporated County areas since 1984. All Belmont firefighters have been trained to the Technician/Specialist level beginning in the early 1990's. This model for HazMat Response has been very successful in San Mateo County and the team has proved that it is ready to respond 24 hours a day, 7 days a week. This HazMat program is provided by agreement between the Belmont Fire Protection District and the County of San Mateo (including the 20 Cities in the County that, along with the County, form the Emergency Services Council). This is a fee for service program and the current agreement is due to expire on June 30, 2013.

DISCUSSION:

The Emergency Services Council (ESC) and the Belmont Fire Protection District have approved the agreement and budget. The new agreement continues to ensure the highest level and stability of services from July 1, 2013 and concluding June 30, 2016, and incorporates the same elements as the previous agreement with the Hazardous Materials Team.

These services include bringing the Belmont Fire Protection District into the annual ESC budget approval process for the establishment of their annual budget; ensuring high-level participation in the Office of Emergency Services (OES) activities and council

meetings by the Belmont Fire Division Chief and setting forth the Countywide responsibilities of the assigned Hazmat battalion chief position.

Trained firefighters from the Belmont Fire Protection District HazMat Team work in coordination with an on-call team of HazMat Specialists from County Environmental Health, who provide scientific analysis, determination of the hazardous materials, and appropriate safety and mitigation measures. Contract management responsibilities are centralized under the Sheriff's Office of Emergency Services to ensure ongoing two-way communication and prompt resolution of any emergent issues.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

The new agreement was approved by the County Emergency Services Council on April 18, 2013, and was also approved by the Belmont Fire Protection District on April 4, 2013. It is now being brought to this Board for final execution.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by the cooperation of agencies within the County to respond to hazardous material events and to ensure the safety and well-being of the citizens of San Mateo County.

PERFORMANCE MEASURES:

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Total Annual Fire and Hazmat Incidents with OES Response	44	50
Percent of OES Incidents responded to within one hour	100	100

FISCAL IMPACT:

The agreement is for a term of three years, beginning July 1, 2013 through June 30, 2016. The agreement provides reimbursement to Belmont Fire Protection District in the amount of \$483,564 for FY 2013-14 and \$493,236 for FY 2014-15 and \$505,564 for FY 2015-16. The new agreement is included in the FY 2013-15 Countywide Emergency Services budget, reviewed by the Emergency Services Council and pending approval by your Board in the 2013-15 recommended budget. There is no additional Net County Cost associated with the approval of this agreement.