



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** May 10, 2013  
**Board Meeting Date:** June 18, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Beverly Beasley Johnson, JD, Director, Human Services Agency

**Subject:** Amendment to the Agreement with the California State Association of Counties

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to the agreement with the California State Association of Counties to continue to provide management services for the oversight of Welfare Client Data Systems, extending the term through June 30, 2014, and increasing the amount by \$125,274 to \$238,040.

**BACKGROUND:**

California State Association of Counties (CSAC) has provided management services for the oversight of Welfare Client Data Systems (WCDS - a consortium of 18 counties) since July 1, 1999, when the system was first introduced. During that period, the WCDS Consortium considered it beneficial to utilize the services of an independent Welfare Case Data System Manager due to the complexity of business needs of the eighteen member counties. Utilizing an independent provider ensures effectiveness and efficiencies across counties. WCDS is the automated system for the qualification, control, and distribution of welfare assistance.

**DISCUSSION:**

This Agreement will allow CSAC to continue to provide management services for the oversight of WCDS for FY 2013-14. CSAC is a sole-source provider recommended by the state, and has been working under the direction of the WCDS Consortium since the system's implementation.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and

approved the agreement and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this amendment to the agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by ensuring effectiveness and efficiencies in the County's Welfare Department activities. It is anticipated that the Contractor will resolve issues to ensure 100% compliance with the HP/Consortium Service Level Agreement (SLA).

**PERFORMANCE MEASURE(S):**

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Evaluate and propose at least two opportunities for cost savings and/or system improvements for review.	2	2
Ensure compliance with HP/Consortium SLA terms.	100%	100%

**FISCAL IMPACT:**

The term of this agreement is extended by one year to July 1, 2012 through June 30, 2014. The total obligation of the amendment is \$125,274. The Agreement is funded through the CalWIN Allocation using state and federal welfare administration sources which provide a reimbursement of 95% or \$107,128. The remaining 5% or \$5,638 is Net County Cost. Funding for the Agreement is included in the FY 2013-14 Recommended Budget.