



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



DATE: December 24, 2013
BOARD MEETING DATE: January 7, 2014
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: David Holland, Assistant County Manager
SUBJECT: Amendment to the agreement with Regional Government Services Authority

RECOMMENDATION:

Adopt a Resolution authorizing the Assistant County Manager to execute an amendment to the agreement with Regional Government Services Authority for consulting services to the Workforce Investment program in the areas of San Mateo County Workforce Investment Board program and initiatives, the implementation and management of the ALLIES grant program and to serve as the acting interim Workforce Development Director extending the term through December 31, 2014, increasing the amount by \$60,000 to \$155,000.

BACKGROUND:

This year, the San Mateo County Workforce Investment Board (SMCWIB), on behalf of the Board of Supervisors and the County Manager, developed a local strategic focus and alignment that outlines targeted approaches in economic development, business services and employment services that are the foundation of the workforce system in San Mateo County. SMCWIB will continue to carry out the strategic plan and align the administrative and operations to support the strategic plan. Following the resignation of the Director on December 27, 2013, an acting Director is needed until a permanent Director is hired.

DISCUSSION:

Regional Government Services Authority has been the consultant to the SMCWIB's strategic plan implementation, organizational plan efforts and developing administrative and operational models to support the strategic plan. To address the recent resignation of the Director for the Workforce Investment Board, Regional Government Services consultant, Leslie Parks, will serve as the interim Workforce Development Director until a permanent Director is selected,

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County

ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the agreement and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by assisting the San Mateo County Workforce Investment Board with the strategic direction, plan and actions for the workforce system in San Mateo County.

FISCAL IMPACT:

The term of this agreement is extended through December 31, 2014. The total obligation of this agreement is \$155,000 which is funded through WIA Regular Allocation. The funds for this agreement are included in the FY 2013-2014 Adopted Budget. There is no Net County Cost.