

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
STARVISTA**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and STARVISTA, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement on July 23, 2013 for the purpose of providing temporary crisis residential services, crisis intervention/suicide prevention, emancipated foster youth outreach and aftercare services (THP-Plus) and services for homeless youth in the amount of \$4,145,822 for the term of July 1, 2013 through June 30, 2016; and

WHEREAS, the parties wish to amend the Agreement to add Measure A funds in the amount of \$1,021,720 to increase prevention and early intervention services, for the identification, intervention and treatment of children and families at risk, StarVista will develop a program called Child and Adolescent Hotline Prevention Program (CAHPP) with an active 24/7 Hotline to provide easy access to services for childhood and adolescent issues, ages 0 – 18 years for the term October 1, 2013 through June 30, 2015.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

- 1. Section 2- Services to be performed by Contractor** of the agreement is amended to read as follows:  
In consideration of the payments set forth herein and in Exhibits B, B1, B2 and B3 Contractor shall perform services for County in accordance with the terms, conditions and specifications set forth herein and in Exhibits A, A1 and A2.
  
- 2. Section 3 Payments** of the agreement is amended to read as follows:  
In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibits A, A1 and A2 County shall make payment to Contractor based on the rates and in the manner specified in Exhibits B, B1, B2 and B3. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed **FIVE MILLION ONE HUNDRED SIXTY SEVEN THOUSAND FIVE HUNDRED**

**FORTY TWO DOLLARS, (\$5,167,542).**

- 3. Exhibit A2-** Measure A- Scope of Services is added to the agreement
- 4. Exhibit B2-** Measure A- Method and Rate of Payment is added to the agreement.
- 5. Exhibit B3-**Measure A- Budget is added to the agreement
- 6.** All other terms and conditions of the Agreement **dated July 23, 2013**, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

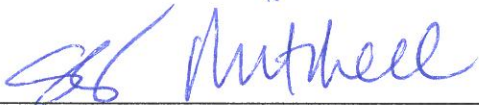
By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

STARVISTA  
Dr. Sara Larios Mitchell, Chief Executive Officer

  
\_\_\_\_\_  
Contractor's Signature

Date: 11/20/13

**Measure A- Scope of Services  
October 1, 2013 through June 30, 2015**

In consideration of the payments set forth in Exhibits B2 and B3 Contractor shall provide the following services:

**A. Description of Services:**

**I.** Extensive outreach that will emphasize the program concept of identifying children, youth and early adolescents presenting with concerning behavioral issues, and include the CAHPP goals and objectives of offering a brief screen and identification of concerning behaviors, together with the phone/text/email contact information throughout:

- San Mateo County Elementary, Middle School systems and San Mateo County Office of Education,
- San Mateo County teaching organizations
- Parenting Organizations including Parenting Project and PTAs
- SMC Human Services Agency
- SMC Probation Department
- SMC Health Department with a focus on pediatricians and children's healthcare
- SMC Behavioral Health and Recovery Services
- SMC BHRS Alcohol and other Drug Services
- Pediatricians and children's healthcare
- Youth Mental Health First Aid
- Family Resource Center Programs
- School, Police and Community Collaborative-East Palo Alto
- County Office of Education (COE) Coordinator/Liaisons

**II.** A dedicated CAHPP Hotline, 650-567-KIDS, has been assigned, and phone, text and email coverage will be available 24/7, 365 days per year. A phone/text/email to the CAHPP Hotline will result in:

- Mental Health Clinician's direct contact with the referral source within 24 – 48 hours, Mental Health Clinician's screen of presenting issue(s), and a referral to service providers if appropriate and warranted,
- Mental Health Clinician's direct contact with the child, youth/adolescent and family, for a screen and evaluation with direct referral
  - to service providers if appropriate and warranted,
  - for brief therapeutic sessions with Mental Health Clinicians followed by a referral to service providers if appropriate and warranted,
  - to a CAHPP Child Aide for primary intervention program designed for low-moderate at-risk children.

- Weekly follow-up tracking
  - utilization of referrals,
  - engagement with referrals,
  - outcomes attributable to services provided by referrals.

Hours of Service:

- 60% of allocated funds will be used to support the Child and Adolescent Hotline managed by the licensed Program Director, and 3 masters level licensed or license eligible Mental Health Clinicians for an annual total of 7904 staff available hours.
- 40% of allocated funds will be used to support the StarVista Prevention Lucky Kids Club program staffed by 6 full time, intensively trained Child Aides for an annual total of 8320 staff available hours.
- Supervision, agency/administrative support and collaboration, extensive training for all staff, computer access, hotline access, office space, office supplies, screening materials, curriculum, and the development of a data system collecting all of the facts relevant to the performance measure will be provided.

**B. Reporting Requirements:**

StarVista will submit a quarterly report by the 10th day following each quarter, reflecting the performances measures outlined above as follows to **Natasha Bourbonnais, Program Manager, 1 Davis Drive, 2<sup>nd</sup> Floor, Belmont, CA 94002:**

**FY 2013-14**

February 10, 2014  
 May 10, 2014  
 July 10, 2014

**FY 2014-15**

February 10, 2015  
 May 10, 2015  
 July 10, 2015

**C. Monitoring Requirements for Contract:**

San Mateo County Board of Supervisors approved Measure A funds to support a “Healthy and Safe Community”, by funding prevention and early intervention services for youth at risk of abuse, trauma, and mental illness. The San Mateo County Board of Supervisors have established a number of performance measures to track outcomes. The following is a list of the performance measures applicable to StarVista’s CAHPP, and StarVista’s CAHPP will develop a data system that will track the above performance measures by gathering the italicized data:

- Knowledge about and recognition of mental health problems by school personnel and student peers
  - o Number and Identification of source of the Hotline calls, texts, emails received by CAHPP (teachers, parents, doctors, case managers, peers, etc.)
  - o Response time for hotline calls/texts/emails
  - o Identification of specific Referral so Number of follow-up calls/texts/emails to determine efficacy of referral and engagement in services

- Percentage of school personnel referring students with emotional issue
  - o Number and Identification of source of the Hotline calls, texts, emails received by CAHPP (teachers, parents, doctors, case managers, peers, etc.)
  - o Identification of specific Referrals
  - o Follow-up for engagement in services
  
- Percent of students exhibiting positive student behaviors and
- Number of youth successfully completing treatment
  - o Percent of students exhibiting an increase in positive behaviors as evaluated by referral source and another outside measure (teacher, parent, family member, etc.)
  - o For children working with CAHPP child aides, StarVista CAHPP program will collect participant data information and improvement will be tracked through
    - the Walker Survey (WSI), a 19 item behavior rating scale,
    - the Walker-McConnell Scale (WMS), a 43 item scale,
    - number of students who complete program.
  
- Percent of students that receive timely outpatient behavioral health services
  - o Number of referrals to outpatient behavioral health services
  - o Follow-up on engagement in outpatient behavioral health services
  
- Percent of school districts that are being supported in meeting the behavioral health needs of students
  - o Number of schools and school districts participating in Lucky Kids Club

**Measure A- Rate and Method of Payment  
October 1, 2013 through June 30, 2015**

In consideration of the services provided by Contractor in Exhibit A2, County shall pay Contractor upon receipt and approval by the Director of Human Services Agency or his/her designee in the manner described below:

1. County shall pay Contractor monthly for actual cost, incurred as shown in the Exhibit B3 (Contractor's Budget) upon receipt of itemized invoices. Cost will not exceed **FOUR HUNDRED THIRTY THOUSAND FIVE HUNDRED DOLLARS, (\$430,500) FOR FY 2013-14** and **FIVE HUNDRED NINETY ONE THOUSAND TWO HUNDRED TWENTY DOLLARS (\$591,220) for FY 2014-15**. Payments will be made within thirty (30) working days upon receipt of Contractor's invoice.
2. County may withhold all or part of the Contractor's total payment if the Human Services Agency Director or his/her designee determines reasonably that Contractor has not satisfactorily performed the services described in Exhibit A2.
3. In no event shall the total exceed **FIVE MILLION ONE HUNDRED SIXTY SEVEN THOUSAND FIVE HUNDRED FORTY TWO DOLLARS, (\$5,167,542)** for the term of the Agreement.
4. Invoices shall be sent to:

San Mateo County Human Services Agency  
Natasha Bourbonnais Program Manager  
1 Davis Drive, 2<sup>nd</sup> floor  
Belmont, CA 94002
5. All payments under this agreement must directly support services specified in this Amendment to the Agreement.
6. Provision of services is subject to availability of County, Federal or State Funds and acceptable program performance. In the event that the County does not receive the adequate funding from the County, Federal or State, the contract may be re-negotiated and/or rescinded.
7. County will give thirty (30) days prior written notice to Contractor of County's intent to withhold payment.
8. If County reasonably determines that circumstances warrant immediate action, County may withhold payment immediately, without the thirty (30) day waiting period, upon County's written notice with justification to Contractor.