



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Resources



Date: December 10, 2013

Board Meeting Date: January 7, 2014

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Donna Vaillancourt, Human Resources Director
Scott Johnson, Risk Manager

Subject: Issuance of Purchase Orders to Eaton and Associates

RECOMMENDATION:

Adopt a Resolution authorizing the County Purchasing Agent to issue Purchase Orders to Eaton and Associates to provide Unidesk proprietary software licenses and support maintenance, for the term of January 1, 2014 through June 30, 2017, with a total combined fiscal obligation between all purchase orders not to exceed \$210,423.50.

BACKGROUND:

The County now provides a number of services to residents using applications that depend on software being deployed from and managed from a virtual private cloud. A Countywide initiative to use Virtual Desktop Instances (VDI) instead of desktop computers at employee workstations requires a Virtual Desktop layering software. Unidesk provides a simple converged VDI deployment and management software through Eaton and Associates, who will provide the maintenance for the next 42 months. This contract has been competitively bid by the City and County of San Francisco and reviewed by purchasing staff for compliance and is accessible for other public entities.

DISCUSSION:

The County of San Mateo's Information Services Department (ISD) has evaluated the purchase of Unidesk Software. Eaton and Associates is one of four vendors approved to distribute and provide support for Unidesk software through a RFP and resulting contract with the City and County of San Francisco. The contract is accessible for other public entities. Eaton and Associates has partnered with Unidesk to provide a lower cost option than the other approved vendors under the contract. Additionally, Eaton and Associates has offered an extended support option.

Consistent with industry business practices, the acquisition of these licenses and maintenance is at the lowest available cost. The authorization requested will permit the County's purchasing agent to obtain the necessary maintenance from Eaton and Associates for 42 months.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved this Resolution as to form.

This Resolution supports Vision 2025 Collaborative Community, promoting fiscal accountability by enabling countywide IT staff to keep Unidesk software appropriately licensed and supported by the vendor.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Number of virtual desktops (VDI)	500	2000

FISCAL IMPACT:

The term of this purchase authorization is from January 1, 2014, through June 30, 2017 with a total combined fiscal obligation not to exceed \$210,423.50. Funds are included in departmental budgets for the current fiscal year and will be included in future year's budget requests.