



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Sheriff's Office



**Date:** November 18, 2013  
**Board Meeting Date:** January 7, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Sheriff Greg Munks  
**Subject:** Agreement with Filler Security Strategies, Inc.

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Filler Security Strategies, Inc., to plan, coordinate, and conduct a full scale regional Medical Countermeasure Exercise for the term of January 8, 2014 through January 30, 2015, in an amount not to exceed \$150,000.

**BACKGROUND:**

The San Francisco (SF) Bay Area County Health Departments are in receipt of a "Cities Readiness Initiative" (CRI) grant award from the Centers for Disease Control (CDC) which requires participation in a full scale exercise before June 30, 2015. The SF Bay Area Counties applied for, and received a grant from the SF Bay Area Urban Area Security Initiative (UASI) to hire a contractor to plan and coordinate the regional medical countermeasure exercise. Participating counties are: Alameda, San Francisco, Solano, Napa, Marin, Contra Costa, San Benito, Santa Clara, Santa Cruz, Monterey, and the City of Berkeley. The San Mateo County Sheriff's Office Area Office of Emergency Services is acting as the fiscal agent for the UASI grant.

**DISCUSSION:**

In September 2013, a Request for Proposals was issued to solicit proposals for regional medical countermeasure exercise coordination. The project was posted on the County's website and advertised in a local newspaper. Nine potential vendors were contacted directly via email; wherein six proposals were received and reviewed. Based on the recommendation of the review committee, Filler Security Strategies, Inc. was selected to plan, coordinate, conduct and evaluate the regional medical countermeasure exercise.

The exercise will have a variety of components and will test various local and regional capabilities including but not limited to: emergency operations coordination, emergency

public information and warning, information sharing, medical countermeasure dispensing and medical material management and distribution. It is anticipated that 200 people will participate in the exercise scheduled for November 2014.

The Resolution and agreement have been reviewed and approved by County Counsel as to form.

The Contractor has assured compliance with the County's Contractor Employee Jury Services Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy and Safe Community by providing government employees throughout the Bay Area with the training necessary to manage health related emergencies.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Number of regional, multi-county full scale exercises participated in by San Mateo County emergency personnel	3	4

**FISCAL IMPACT:**

The agreement with Filler Security Strategies, Inc. is for a term commencing January 8, 2014 through January 30, 2015, in an amount not to exceed \$150,000. This agreement is fully funded through UASI funding and has been included in the Sheriff's Office FY 2013-2014 Adopted Budget. There is no Net County Cost.