



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: December 2, 2013
Board Meeting Date: December 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Appropriation Transfer Request to fund a Three Percent Cost of Living Adjustment for Community-Based Organizations (CBOs) and Authorizing Department Heads to Amend Agreements with CBOs as necessary

RECOMMENDATION:

- A) Resolution authorizing an Appropriation Transfer Request in the amount of \$955,005 transferring Non-Departmental ERAF Reserves to the operational budgets of the Health System, Human Services, Sheriff's Office and the Probation Department for a three percent Cost of Living Adjustment for Community-Based Organizations effective January 1, 2014.
- B) Adopt a Resolution authorizing County Department Heads to amend contracts with Community-Based Organizations that provide Direct Client Services.

BACKGROUND:

The County contracts with many agencies to provide vital services to those in need in San Mateo County. Those agencies are referred to Community-Based Organizations (CBOs). The County has not provided these organizations a cost of living adjustment (COLA) for five years while the demand for their services has increased.

DISCUSSION:

Due to the Great Recession and its impact on general purpose revenues, the County had not provided a pay increase to most County employees or a COLA to the CBOs since FY 2008-09. With the recovery well under way, the Board approved a three percent increase for most County employees on November 19, 2013. This proposed action would authorize a three percent COLA to the CBOs, effective January 1, 2014.

It is also requested that Department Heads be granted the authority to amend existing FY 2013-14 agreements for direct client services to incorporate the increase.

County Counsel has reviewed and approved the Resolution as to form.

This ATR contributes to the Shared Vision 2025 outcome of a Collaborative Community by increasing the available funding for the essential services provided by these organizations and does so in an efficient manner.

FISCAL IMPACT:

The total cost for the 3% increase is \$955,005 for six months. Funding will be from Non-Department ERAF Reserves. The annualized cost of \$1,910,001 will be included in the FY 2014-15 Revised Budget.