



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** September 23, 2013  
**Board Meeting Date:** November 5, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Beverly Beasley Johnson, JD, Director, Human Service Agency

**Subject:** Amendment to an Agreement with Team Up Tutors Incorporated

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to the agreement with Team Up Tutors Incorporated, for tutoring services, increasing the amount by \$120,000 to \$210,000.

**BACKGROUND:**

Youth served by Children and Family Services (CFS) often have special education needs. The effects of years of abuse, neglect and multiple placements is disruptive and may result in poor performance in school. Most schools offer after school programs, however, many youth require more intensive peer-to-peer tutoring in addition to after school programs.

On June 22, 2012, the Human Services Agency entered into an agreement with Team Up Tutors, Incorporated for tutoring services to provide services for the entire San Mateo County geographic area, including the coastal region. Team Up Tutors has successfully been providing one-on-one tutoring services to foster youth for the past several years. Majority of the youth are in high school, and are referred by Children and Family Services (CFS) staff for tutoring services for two hours per week for a fixed number of weeks. The youth's social worker will monitor the progress.

**DISCUSSION:**

This amendment is adding funds in the amount of \$120,000 to the current agreement to allow Team Up Tutors to continue in-home tutoring services to San Mateo County foster youth. Team Up Tutors has been providing one-on-one instruction in the youth's home, away from classroom distractions for several years. This individualized academic intervention will target youth's areas of academic weakness early on allowing them to work one-on-one with professionals who will help them refocus and make progress towards scholastic success. Over the last 12 months CFS has seen a 17% increase in the referral of foster youths in the system showing academic weakness .

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the amendment and Resolution as to form and the Contractor meets the insurance certification requirement.

Approval of this amendment to the agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing foster children in San Mateo County one-on-one tutoring services which will help low achieving foster youth feel confident in school and improve their grades enabling youth to be successful in high school. It is anticipated that 80% of foster youth will graduate from high school and advance to college.

**PERFORMANCE MEASURE(S):**

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percent of foster youth referred to Team Up Tutor will graduate from high school and advance to college	70%	80%

**FISCAL IMPACT:**

The term of this amendment to the agreement remains the same, July 1, 2012 to June 30, 2015. The amended amount is \$120,000 for a new total of \$210,000. Of the amended amount, \$84,000 (70%) is funded through State Independent Living Skills funds and \$36,000 (30%) is Net County Cost. Funds have been included in the FY 2013-14 Adopted Budget and FY 2014-15 Recommended Budget. There has been no change in the cost of services.