

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH SHARESQUARED  
INC., FOR THE PROVISION OF INTRANET MIGRATION AND SOFTWARE  
SERVICES FOR THE HUMAN SERVICES AGENCY'S INTRANET FOR THE  
TERM OF JULY 21, 2015 THROUGH JUNE 30, 2018, IN AN AMOUNT NOT  
TO EXCEED \$260,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the current version of Stellent does not support the current version of Adobe Acrobat and Microsoft Office documents; and

**WHRERAS**, the Human Services Agency released a Request for Proposal (RFP) on February 9, 2015, to solicit and select a contractor to migrate the existing intranet onto a modern platform of either the Universal Content Management System (UMC) from Oracle, or the Microsoft Sharepoint platform used by the Information Services Department (ISD) for document storage and planned for department Intranet sites, for the tem of July 21, 2015 through June 30, 2018, for a maximum obligation of \$260,000; and

**WHEREAS**, ShareSquared was selected as the best qualified vendor based on the Director's decision to migrate its Intranet platform from an Oracle product to the Microsoft SharePoint platform which has been adopted by ISD as a County standard platform for Department Intranets and file storage; and

**WHEREAS**, this agreement has been presented to this Board of Supervisors for its consideration and acceptance an agreement whereby ShareSquared shall

provide intranet migration and software services for the Human Services Agency's Intranet for the term of July 21, 2015 through June 30, 2018, for a maximum obligation of \$260,000; and

**WHEREAS**, this Board has approved the agreement as to both form and content and desires to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25, 000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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