



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** May 17, 2013  
**Board Meeting Date:** June 4, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Amendment to Architectural Services Agreement

**RECOMMENDATION:**

Adopt a Resolution authorizing an Amendment to the Agreement with PHd Architects for the provision of architectural services, extending the term through December 31, 2013.

**BACKGROUND:**

The Department of Public Works regularly maintains on-call architectural consulting agreements to provide services on an as-needed basis. Over the years, these agreements have contributed to expediting County Public Works projects. On June 22, 2010, the County entered into an agreement with five architectural firms, PHd Architects among them, with an agreement end date of June 30, 2013.

**DISCUSSION:**

PHd Architects is the Architect-of-Record for the Exterior Envelope Re-Sealing Project at the Clinics Wing of the San Mateo Medical Center. This Project involves replacing the exterior finish on the west and south sides of the Clinics Wing to restore the building's watertight integrity. This Project is currently in construction and is anticipated to be completed by the end of 2013. PHd Architects has been contracted to provide the following services for this Project: design development, preparation of construction documents, construction administration, and project close-out documentation. It is necessary to extend the term of the Agreement to allow the consultant to continue providing construction administration services and prepare required project close-out documentation.

County Counsel has reviewed and approved the Resolution and Amendment to the Architectural Services Agreement as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Healthy Community by preserving the building's watertight integrity such that continued quality healthcare service to residents may be provided.

**FISCAL IMPACT:**

There is no cost adjustment or impact in extending the term of this Agreement.