



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** May 1, 2013  
**Board Meeting Date:** June 4, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Beverly Beasley Johnson, JD., Director, Human Services Agency

**Subject:** Agreement with Jeffrey Kline, Ph.D.

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Jeffrey Kline, Ph.D. to provide court-ordered mental health evaluations for the term of July 1, 2013 through June 30, 2016, in the amount of \$112,500.

**BACKGROUND:**

On February 12, 2013, the Human Services Agency (HSA) issued a Request for Qualifications (RFQ) for licensed psychologists to conduct court-ordered mental health assessment and psychological evaluations for Children and Family Services (CFS) for Fiscal Years 2013-16. Of the eight (8) proposals received, eight (8) applicants were selected as Independent Contractors for these services (see RFQ matrix). This service is not available in any other County department, including Behavioral Health and Recovery Services.

**DISCUSSION:**

Jeffrey Kline was one of the 8 contractors selected to provide court-ordered mental health assessment and psychological evaluation services. This three (3) year Agreement with Dr. Kline is for mental health assessment and psychological evaluations for CFS clients. The Contractor will assess a parent's capacity to parent, considering substance abuse problems or mental health problems, the parent's ability to protect the child from a perpetrator, and/or the parent's ability to manage a difficult child. For assessments for children, the evaluation will focus on what type of treatment the child needs.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreement and Resolution as to form and the Contractor meets the insurance certification requirements.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing court-ordered mental health evaluations and psychological evaluations to child welfare clients to ensure that children and families involved in the child welfare system receive appropriate mental health and case management services. It is anticipated that 95% of those receiving mental health evaluations will also receive case management services to help maintain or reunite with their families.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2012-13 Actual</b>	<b>FY 2013-16 Projected</b>
Percentage of Children and Family Services clients receiving mental health evaluations that are referred for services.	90%	95%

**FISCAL IMPACT:**

The term of the Agreement is July 1, 2013 to June 30, 2016. The total obligation of this Agreement is \$112,500, of which \$78,750 is funded through the Child Welfare Services fund and \$33,750 is Net County Cost. Funds have been included in the FY 2013-14 Recommended Budget and will be included in the FY 2014-15 and FY 2015-16 Recommended Budgets.

## Request for Proposals – Matrix

<b>1</b>	Where was the RFP advertised?	The RFQ was published in the San Mateo County Daily Journal and the County of San Mateo website.
<b>2</b>	In addition to any advertisement, list others to whom the RFP announcement was sent:	The RFQ Funding Alert was distributed via mail to the current providers and it was also send to about 200 psychologists in the Bay Area,
<b>3</b>	State the total number of RFP's sent to prospective proposers:	The RFQ was sent to eleven (11) psychologists.
<b>4</b>	How many proposals did you receive?	HSA received eight (8) proposals.
<b>5</b>	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	<p>1) Teresa Bailey, - Los Altos, CA</p> <p>2) Jeffrey J. Bruno, - Pacifica, CA</p> <p>3) Edward M. Duncan,- Redwood City, CA</p> <p>4) Jeffrey Schreiber Kline, - Menlo Park, CA</p> <p>5) David J. McIntyre, - Foster City, CA</p> <p>6) Leslie S. Packer - Menlo Park</p> <p>7) Robin Press, - Los Altos, CA</p>