



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: April 5, 2012
Board Meeting Date: June 4, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD, Director, Human Services Agency

Subject: Agreements with the City of Daly City - Daly City Community Service Center and the City of Redwood City - Fair Oaks Community Center

RECOMMENDATION:

Adopt a Resolution waiving the Request for Proposal process and authorizing Agreements with the City of Daly City - Daly City Community Center, in the amount of \$409,713; and the City of Redwood City - Fair Oaks Community Center, in the amount of \$214,107 to provide Core Services, for the term of July 1, 2013 through June 30, 2016.

BACKGROUND:

In 1986, County Manager's Office of the County of San Mateo designated seven (7) Core Service Agencies as the network of agencies throughout San Mateo County to provide basic emergency and support services. These services included food, transportation, shelter referrals, housing assistance, and client advocacy to individuals and families who needed immediate support to stabilize their living situations. In September of 2009, the County Manager's Office accepted a recommendation to add Puente de la Costa Sur to the list of the Core Service Agencies to serve the coastal cities of San Mateo County. The Core Service Agencies work in close collaboration with the Human Services Agency to provide access to the County's Human Services delivery system which includes shelter services and to serve as part of the larger countywide network aiming to prevent homelessness.

DISCUSSION:

Since the downturn of the economy, the Core Services Agencies have steadily seen an increase in the number of families requesting food and shelter. The City of Daly City - Daly City Community Service Center and the City of Redwood City - Fair Oaks Community Center will provide these essential safety net services for north and south county service areas as part of the larger County of San Mateo network.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Agreements and the Resolution as to form and the Contractors meets the insurance certification requirements.

Approval of these Agreements contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing shelter, food, and referral services to homeless and low-income families and individuals of San Mateo County. As a result of the services provided by these Agreements, it is expected that 96.5% of the 3020 unduplicated individuals and families assisted will receive food and 50.5% will receive shelter from these Core Services Agencies.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimated	FY 2013-16 Projected
Percent of families assisted with food by Core Services Agencies	*96%	96.5% - 97.5%
Percent of families assisted with shelter by Core Services Agencies	*50%	50.5% - 51.5%

*Actual data due to Human Services Agency July 30, 2013.

FISCAL IMPACT:

The term of these Agreements is July 1, 2013 through June 30, 2016. The Agreement with the City of Daly City - Daly City Community Service Center is in the amount of \$409,713 and the Agreement with the City of Redwood City - Fair Oaks Community Center is in the amount of \$214,107. The total amount of these Agreements is \$623,820. These Core Service Agreements are funded 100% by Net County Cost. Appropriations will be included in the FY 2013-14, FY 2014-15 and FY 2015-16 Recommended Budgets.